

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
Monday, April 25, 2022, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge
Drive, Prescott Valley**

In-Person Attendance

Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher; Rick Anderson;
Scott A Freitag; Susanne Dixon

Remote Attendance

Nicolas Cornelius

Not In Attendance

Dave Dobbs; Owen Mills

NOTICE OF MEETING

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. CORRESPONDENCE AND PRESENTATIONS

A. Letters from the Public and Board Recognition

Chief Freitag had nothing more to add.

4. REPORTS

A. Board Member Reports

Chair Zurcher commended everyone that volunteered for the Firefighter Angel Foundation Pancake Breakfast. Clerk Packard agreed.

B. Division Reports

Chief Freitag reported that the Prescott National Forest is looking to go into Stage I Fire Restrictions during the first week of May. He also reported that Staff has started a conversation with the Town of Prescott Valley regarding an active hydrant testing agreement. When the agreement was signed there were 350 fire hydrants, now there are over 1800 and that number continues to increase. CAFMA no longer has capacity to test that many hydrants. He concluded by reporting that Staff is speaking with an ambulance company regarding an agreement to operate in CAFMA's jurisdiction.

5. CALL TO THE PUBLIC

Chair Zurcher opened the floor to those in attendance; there were no public comments.

6. CONSENT AGENDA

- A. Approve Regular Session Minutes - March 28, 2022
- B. Approve General Fund Financial Statements
- C. Approve Fire Protection Agreements: Mila, Jones, and Blackmore
- D. Approve Policy Amendments: 121 Policy Committee, 402 Compensation, and 710 Employee Use of Technology

Motion to approve the Consent Agenda.

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Rick Anderson

7. VOTE TO GO INTO EXECUTIVE SESSION

Attorney Cornelius briefly explained that he has been in touch with Mr. Johnson of the Radio Guy, LLC. regarding the documents, and Mr. Johnson has relayed that he will send a response tomorrow, April 26, 2022.

Motion to go into Executive Session at 5:04 p.m.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Rick Anderson

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(4) Regarding The Radio Guy LLC and SpeedConnect Sublease Agreements

8. OLD BUSINESS

- A. Discussion and Possible Action Regarding the Radio Guy LLC and SpeedConnect Sublease Agreements

Reconvened into Public Session at 5:19 p.m.

Chair Zurcher gave direction that if Attorney Cornelius has not heard from The Radio Guy by April 30, 2022, then he is to inform The Radio Guy that they are required to remove their equipment from the Glassford Hill site by May 31, 2022, or the Agency will remove it.

9. NEW BUSINESS

- A. Discussion and Possible Action for APS Utility Billing \$13,445.37 of Unbudgeted Expense to be Paid Using Contingency Funds or a 4-Year Repayment Schedule

Chief Tharp advised the Board that the Agency had a visit from an APS representative who was going to shut off electricity to Suite B because he reported that no one had paid for electricity for over five years. Staff did some research in order to find out how this could have happened, as APS had not collected electricity payments since 2012 or 2013, prior to CAFMA purchasing

the property, and Staff has documentation requesting that the electric be switched into CAFMA's name. Originally, APS requested \$23,000, but after APS acknowledged that some of the fault is theirs, they agreed to \$13,445.37 and are considering charging only \$10,000 in liability. APS offered a payment plan to spread out the payments over four years without interest; however, he recommended paying the final amount out of contingency in order to bring the account current and save on Staff time.

Motion to approve the use of unbudgeted funds in the amount of up to \$13,445.37 to be paid for the APS Utility billing mistake.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Rick Anderson

B. Discussion and Direction to Staff Regarding the Budget Process and Draft Budget Update

Chief Tharp reported that, after discussion with the two District Boards, he has clear direction as to what to present at the May meeting.

Clerk Packard clarified which options each Board chose. Chief Tharp confirmed that the Chino Valley Board was comfortable looking at budgets that included up to a 3-cent tax rate increase, and the Central Yavapai Board requested budgets that included up to a 5.6-cent increase.

Chief Freitag stated that if you look at a maximum 3-cent increase, then the Agency will divide the COLA over two years at 1.5% per year. His concern is that the budget looked great pretty far into the current year, and then things changed suddenly. He shared that he would hate to see something come up next year that would cause a removal of the COLA and a broken promise to membership.

Clerk Packard asserted that she would like to keep that promise.

10. ADJOURNMENT

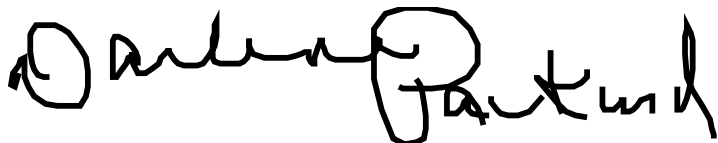
Motion to adjourn at 5:29 p.m.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Rick Anderson

Signature indicating approval on next page.

Signature Page For: 2022 04 25 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 5/23/2022

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and "P".

Darlene Packard 05/24/2022