



Permit Application Submissions:

All construction and operational permit applications are accepted at the CAFMA Administrative Office, Monday - Thursday from 7:00 am - 4:00 pm. Please allow up to 30 minutes for submission process.

- Construction permit applications shall follow the requirements as set forth in the Central Arizona Fire and Medical Authority (CAFMA) [Fire Protection Standards, 2018 edition](#).
- Construction permits are valid for 180 days from the date of permit approval.
 - Per 2018 IFC 105.3.2: One or more extensions may be granted by the fire code official, following a written request from the permitted contractor which demonstrates justifiable cause. Use the *Permit Extension* link above to request an extension **before** the permit expires.
 - Per 2018 IFC 105.3.1: Once a permit has expired, a fee will apply to reinstate it. Use the *Expired Permit Replacement* link above to replace an expired permit.
- Operational permit applications must be filled out completely, including any required documents as listed on the permit application. Incomplete permit applications will not be accepted.
- Operational permit applications shall be submitted at least 30-days prior to the event or operational activity. Applications not submitted in the proper timeframe will be rejected, which will result in additional fees.
- Per 2018 IFC 105.3.1: Operational permits remain in effect for the duration listed on the permit, or until reissued, renewed, or revoked.

Inspections:

All construction and operational inspections are scheduled through the CAFMA Administrative Office, Monday – Thursday from 7:00 a.m. – 4:00 p.m.

- All inspections shall be scheduled at least 24-hours in advance of the inspection.
- Any inspection cancelled less than 4-hours prior to the scheduled inspection will constitute a failed inspection. This may result in additional fees.
- Inspections that fail to have a permittee in attendance shall constitute a failed inspection. This may result in additional fees.



PYROTECHNICS PERMIT APPLICATION

DATE _____ PERMIT NO _____

EVENT NAME _____

EVENT ADDRESS _____

CONTRACTOR _____ ROC _____

EMAIL _____ PHONE _____

PYROTECHNICS PERMIT SUBMISSION REQUIREMENTS:

- COMPLETED PERMIT FORM / PAYMENT OF FEES
- COMPLETED PYROTECHNICS APPLICATION / QUESTIONNAIRE
- EVENT DATE(S): START DATE _____ END DATE _____
- DATE REQUESTED FOR SITE INSPECTION*: _____

*We cannot guarantee the Inspector's availability; however, we will do our best to accommodate your request.

- Pyrotechnics Permit \$533
- Pyrotechnics Permit Site Reinspection \$125
- Each Additional Show – Same location \$300
- Unpermitted Event Fee \$1,599

PERMIT SUBMITTED BY _____
(please print name)

AMOUNT PAID _____ CHECK _____ CC _____

ISSUED BY _____

PERMIT PICKED UP BY _____
(please print name)

DATE _____

PERMIT STATUS:

Expiration Date: _____



PYROTECHNICS PERMIT APPLICATION

Property Information

Owner _____

Address/or APN# _____

Contact
Person _____

Phone _____ E-mail _____

Contractor Information

Pyrotechnics/Fireworks Contractor _____

Contractor's Address _____

Contractor's Phone _____

Lead Shooter Name _____ Certificate of Fitness or License # _____

Email Address _____

Event Information

Type of
Event _____

Date Fireworks Will Occur _____ Time Fireworks Will Occur _____

Time Fireworks Arrive at Location _____ Number of Crew Members _____

Required Information to be submitted

- Detailed Site Map showing tube layout, extinguisher placement, firing location and proximity to audiences, parking area(s), utilities, fallout area(s), and the associated separation distances
- Location of Ready Box(s)
- Quantity and type of explosives to be used
- Inventory of shells and script of events
- Copy of Explosive License/Permit
- Pre-shoot and post-shoot action plan with emergency contact information

Central Arizona Fire and Medical Authority – Fire Prevention Division
8603 E. Eastridge Drive, Prescott Valley, AZ 86314
928-772-7711

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PYROTECHNICS PERMIT APPLICATION

- Copy of NoTAM and which airport(s) it was sent to Prescott Regional Airport
- Insurance certificate or bond covering blasting operations, including Central Arizona Fire & Medical Authority as an additional insured, in the minimum amount of \$1,000,000.

NOTE: Permit Holder must comply with the requirements from the International Fire Code, Chapter 56: Explosives and Fireworks, Section 5608 – Fireworks Display.

Printed Name _____

Signature of applicant _____

Date _____

This examination of the plans and documents does not relieve the owner, designers, and contractors or their representatives from their individual or collective responsibility to comply with applicable provisions of the codes governing this work. This examination is not to be construed as a check of every item required, including items noted or not otherwise detailed, and does not prevent the Fire Code Official from hereafter requiring corrections of errors in plans or construction.



PYROTECHNICS PERMIT APPLICATION

SITE PLAN

