

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
Regular Meeting  
Monday, January 24, 2022, 5:00 pm - 6:00 pm  
Central Arizona Fire and Medical Authority, Administration,  
8603 E. Eastridge Drive, Prescott Valley**

### **In-Person Attendance**

Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher; Rick Anderson;  
Susanne Dixson

### **Remote Attendance**

Dave Dobbs; Nicolas Cornelius

### **Not In Attendance**

Owen Mills; Scott A Freitag

## **NOTICE OF MEETING**

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 5:00 p.m.**

2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

3. CORRESPONDENCE AND PRESENTATIONS

- A. Letters from the Public and Board Recognition

**Chief Tharp advised the Board that the Prescott Regional Communications Center (PRCC) met with AMR, the result of which was a notification from AMR that they will no longer advise PRCC when they are at Level Zero, no ambulances available, nor will they advise PRCC of response times. Fire crews will have to request an ambulance ETA from PRCC, who will then have to call AMR for that information. He asserted that this will place a great amount of strain on CAFMA crews.**

**AMR also requested that PRCC not dispatch AMR ambulances to low acuity calls; instead, only dispatch when transport is guaranteed. He then shared a personal experience from his time on an engine. The crew was sent to a person complaining of chest pain. The patient had buried a six inch knife into her chest and needed a trauma surgeon, but no one had the information prior to fire and medical arriving. The call appeared low acuity, but was not. He cautioned that these are difficult decisions for anyone to have to make.**

- B. County and Town Current Events Summaries

**There were no presentations.**

#### 4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

##### A. Board Member Reports

**Director Packard reported that she recently rode with Engine 59 and was able to see not only what the engineers do on a daily basis, but also what they are capable of doing when the engine has difficulty.**

##### B. Division Reports

**Chief Tharp had nothing more to add.**

#### 5. CALL TO THE PUBLIC

**There were no public comments.**

#### 6. CONSENT AGENDA

A. Approve Regular Session Minutes - December 16, 2021

B. Approve Executive Session Minutes - December 16, 2021

C. Approve Special Meeting Minutes - December 28, 2021

D. Approve General Fund Financial Statements

E. Approve Fire Protection Agreements: Nyhart, Jones, Silva, DuCharme, Turtchin, and Narvesen (3)

**Motion to approve the Consent Agenda.**

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Rick Anderson

#### 7. VOTE TO GO INTO EXECUTIVE SESSION

**Motion to go into Executive Session at 5:05 p.m.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Rick Anderson

A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(4) Regarding The Radio Guy LLC Sublease Agreement

B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(4) Regarding SpeedConnect Sublease Agreement

#### 8. OLD BUSINESS

A. Discussion and Possible Action Regarding the Radio Guy LLC Sublease Agreement

**Reconvened into Open Session at 5:46 p.m.**

**Chair Zurcher directed Attorney Cornelius to proceed as discussed in order to ready the contract.**

- B. Discussion and Possible Approval of RFQ for Legal Services for the PSPRS Local Board

**Attorney Cornelius reminded the Board that due to legislative changes, the PSPRS Local Board must retain their own legal counsel, separate from the agency.**

**Motion to approve an RFQ for legal services for the PSPRS Local Board.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Rick Anderson

9. NEW BUSINESS

- A. Discussion and Possible Ratification of December 28, 2021 Board Approval of Three (3) Stryker Stretchers and Accessories in the Amount of \$56,082.00 Plus Tax and Freight Using Current Budgeted Funds and Contingency, if Necessary

**Chief Tharp explained that this item was agendized on the December 28th, 2021 agenda and must now be ratified.**

**Motion to ratify spending \$56,082.00 plus tax and freight using current budgeted funds and contingency, if necessary, for three Stryker stretchers and accessories.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Rick Anderson

- B. Discussion and Possible Approval of SpeedConnect Sublease Agreement

**Chair Zurcher recused himself.**

**Clerk Packard directed Attorney Cornelius to proceed as discussed in order to ready the contract.**

- C. Discussion and Possible Approval of Resolution 2022-01 and Adoption of Fee Schedule

**Chief Tharp explained proposed changes to the annual fee schedule, including changes for the Prevention Division and a change to Fire Protection Contracts.**

**Motion to approve Resolution 2022-01 which is the Adoption of the Fee Schedule.**

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Rick Anderson

- D. Discussion and Possible Approval to Submit SAFER Grant for Five New Firefighter Positions

**Chief Tharp requested that the Board consider allowing the Agency to apply for a SAFER grant for five firefighters in order to bolster our numbers due to NFPA**

requirements. He further explained how the funding works.

**Chair Zurcher stated that any time CAFMA has the opportunity to apply for a SAFER grant, he feels the Agency should.**

**Direction to Staff is to submit the SAFER grant.**

- E. Discussion and Possible Approval of End of the Fiscal Year 2021 Excess General Fund Transfer of \$1,255,459 to the Capital Reserve Account

**Chief Tharp explained that this is an annual transfer request; the amount is determined after the audit is complete. These funds being placed in the capital reserve account allow us to purchase equipment without raising the tax rate.**

**Motion to approve the transfer of \$1,255,459 from the General Fund transfer to the Capital Reserve Account.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Rick Anderson

10. ADJOURNMENT

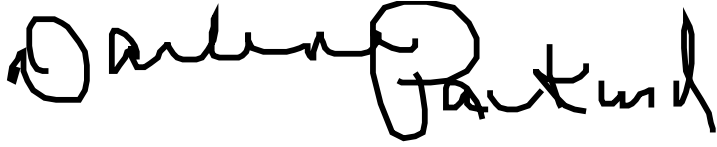
**Motion to adjourn at 5:55 p.m.**

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Rick Anderson

**Signature indicating approval on next page.**

**Signature Page For: 2022 01 24 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 2/28/2022**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

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Darlene Packard , Board Clerk      03/01/2022