

MINUTES

**Central Yavapai Fire District Board of Directors Regular Meeting
Thursday, December 16, 2021, 4:30 pm - 5:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge
Drive, Prescott Valley**

In-Person Attendance

Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher; Pete Gordon;
Rick Anderson; Scott A Freitag; Susanne Dixon

Remote Attendance

Dane Beck; Nicolas Cornelius

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Thursday, December 16, 2021 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 4:32 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. NEW BUSINESS

A. Discussion and Possible Action Regarding Election of Fire Board Chairperson and Board Clerk

Director Packard nominated Director Zurcher to continue as Board Chair; the motion was seconded by Director Anderson.

There were no other nominations; motion passed unanimously.

Director Anderson nominated Director Packard as Board Clerk; the motion was seconded by Director Gordon.

There were no other nominations; motion passed unanimously.

- B. Presentation, Discussion, and Acceptance of FY 2021 Audit Report as Presented by Henry & Horne

This item taken after Item 8.B.

Chief Tharp presented the Fiscal Year 2021 Audit Report due to technical difficulties with Zoom that did not allow Noemi Barter from Henry + Horne to make the presentation. All statements in reports are management statements that are tested by the auditors to determine if they are materially accurate and fair. Henry + Horne found that statements are presented fairly and have reported a clean opinion.

Motion to accept the Fiscal Year 2021 audit report as presented by Henry + Horne.

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

4. BOARD MEMBER REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

This item taken after Item 3.A.

Clerk Packard reported that she is continuing her farewell tour of station ride-alongs. She encouraged the Board to spend time with the firefighters as they appreciate the support.

5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

There were no public comments.

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - September 27, 2021
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Approve Annexation and Resolution 2021-13, Bednar, 9675 N. Prescott Ridge Rd., Parcel 401-01-075C

Motion to approve the Consent Agenda.

Move: Rick Anderson Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

7. VOTE TO GO INTO EXECUTIVE SESSION

Motion to go into Executive Session at 4:37 p.m.

Move: Rick Anderson Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Marijuana Tax Payments

8. NEW BUSINESS, CONTINUED

A. Discussion and Possible Action Regarding Marijuana Tax Payments

Reconvened into Open Session at 4:46 p.m.

Chair Zurcher gave direction to Staff to continue moving forward with the letter and working with PSPRS.

B. Discussion and Possible Approval of Budget Development Schedule

Chief Tharp explained that the annual budget schedule gives the Board an overall view of the budget process in order to meet obligations set forth by the County and the State. He also noted that there will be Budget Work Study Session scheduled for April.

Motion to approve the Budget Schedule.

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

9. ADJOURNMENT

This item was taken after Item 3.B.

Motion to adjourn at 4:54 p.m.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

Signature indicating approval on next page.

**Signature Page For: 2021 12 16 CEY Regular Minutes - Approved - Central Yavapai Fire District
Board of Directors - CY Regular Meeting - 3/28/2022**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and "P".

Darlene Packard 03/29/2022