

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
Regular Meeting  
Monday, September 27, 2021, 4:30 pm - 5:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Dane Beck; Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher;  
Rick Anderson; Scott A Freitag; Susanne Dixon

### **Remote Attendance**

Nicolas Cornelius; Pete Gordon

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, September 27, 2021 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

**Chair Zurcher called the meeting to order at 4:30 p.m.**

### **2. PLEDGE OF ALLEGIANCE**

**Chair Zurcher led the Pledge of Allegiance.**

### **3. BOARD MEMBER REPORTS**

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

**There were no Board member reports.**

### **4. CALL TO THE PUBLIC**

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - June 28, 2021
- B. Approve Joint Special Meeting Minutes - August 4, 2021
- C. Approve Joint Special Meeting Executive Session Minutes - August 4, 2021
- D. Approve June 2021 General Fund Statements and Bond Debt Service Financials
- E. Approve July 2021 General Fund Statements and Bond Debt Service Financials
- F. Approve August 2021 General Fund Statements and Bond Debt Service Financials

**Motion to approve the Consent Agenda.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

**Executive Session was waived.**

7. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

**Attorney Cornelius recommended removing this item as a regular fixture on future agendas as the matter has been resolved. He recommended that Chief Rose provide any relevant updates to the Board within his Division Report each month.**

- B. Discussion Regarding the Closing of the Certificates of Participation (COPs)

**Chief Tharp gave a summary of the closing of the Certificates of Participation (COPs) which occurred on September 16, 2021. The COPs closed at a total dollar amount of \$53,365,000, of which \$42,178,000 was transferred to PSPRS, \$10 million is retained by CAFMA in a contingency fund with the Yavapai County Treasurer's Office, and the balance went towards the cost of issuance. The ending APR was 2.9%. He reported that there will be an opportunity to refinance in 2032, with the hope being to have funds available to pay it off in full in 10 years.**

**Chief Freitag added that the Agency will still be cautious, but this allows for breathing room.**

**Director Beck stated that CAFMA still needs PSPRS to do their part or the**

**Agency could see itself in debt again quickly.**

**Chair Zurcher thanked Chief Tharp, Staff, and Attorney Cornelius.**

8. NEW BUSINESS

- A. Discussion and Possible Approval of the Central Yavapai Fire District Board Policy Manual

**Chief Tharp reminded the Board that changes have been made per their requests.**

**Motion to approve the Central Yavapai Fire District Board Policy Manual.**

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

- B. Discussion and Possible Direction to Staff Regarding December Board Meeting Date

**Chief Freitag explained that Staff is recommending a move from the currently scheduled fourth Monday of December to Thursday, December 16, 2021, so as not to interfere with the holidays.**

**The December meeting will be held on December 16, 2021.**

9. ADJOURNMENT

**Motion to adjourn at 4:40 p.m.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson