

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
Regular Meeting
Monday, June 28, 2021, 4:30 pm - 5:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Dane Beck; Darlene Packard; Dave Tharp; Matt Zurcher; Pete Gordon; Rick Anderson; Scott A Freitag; Susanne Dixon

Remote Attendance

Nicolas Cornelius

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, June 28, 2021 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 4:30p.m. A quorum was present.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. BOARD MEMBER REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

There were no Board Member reports given.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

There were no public comments.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - May 24, 2021
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Approve Annexation and Resolution 2021-06, Bruce Fischer Trust, 8150 N. Prescott Ridge Road, Parcel 401-01-111H
- E. Approve Annexation and Resolution 2021-10, Myers, 12139 N. King Tate Court, Parcel 306-01-071Z

Motion to approve the consent agenda.

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

6. PUBLIC HEARING - FISCAL YEAR 2021-2022 BUDGET

Chair Zurcher opened the Public Hearing at 4:31 p.m.

There were no public comments.

Chair Zurcher closed the Public Hearing at 4:32 p.m.

7. VOTE TO GO INTO EXECUTIVE SESSION

Attorney Cornelius suggested these matters could be discussed in open session unless the Board or Staff required legal advice.

Executive session was waived.

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Regarding Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Resolution 2021-11 Amending the Joint Powers Authority (JPA) Agreement in Order to Use Certificate of Participation (COP) to Fund PSPRS Unfunded Liability and Pension Contingency Fund
- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Certificate of Participation (COP) Legal Opinion for CAFMA, and Recruitment by Arizona Fire and Medical Authority for Limited Purposes of the Same, with no Apparent Conflict of Interest

8. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

Attorney Cornelius advised the Board he has received notice from Chief Rose that construction is finished, but there is some clean up to be done. He further

stated that he spoke with Len Erie, who will advise him of the date for the final walk-through.

- B. Discussion and Possible Approval of Resolution 2021-11 Amending the Joint Powers Authority (JPA) Agreement in Order to Use Certificate of Participation (COP) to Fund PSPRS Unfunded Liability and Pension Contingency Fund

Attorney Cornelius reported that the resolution before the Board was drafted per direction given by the underwriting and bond attorneys; however, he has since been advised there are additional elements that need to be included. This resolution will be modified and brought back at a later date. This will amend the JPA agreement to provide the potential investors the information they want. He advised tabling the item.

Move: Second: Status: Tabled

9. NEW BUSINESS

- A. Discussion and Possible Approval of Resolution 2021-07 and Fiscal Year 2021-2022 Final Budget and 5-Year Projection

Chief Tharp explained the projected NAV is conservative in the 5-year projection document. This is in part due to what we expect our expenses to be over the next five years.

Motion to approve Resolution 2021-07 and Fiscal Year 2021-2022 Final Budget and 5-year Projection.

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

- B. Discussion and Possible Approval of Central Yavapai Fire District Fiscal Certification for Fiscal Year Budget 2021-2022

Chief Tharp reminded the board this is a statutory requirement; this document certifies the agency's expenditures do not exceed expected revenues.

Motion to approve the Central Yavapai Fire District Fiscal Certification for fiscal year budget 2021-2022.

Move: Pete Gordon Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

- C. Discussion and Possible Approval of Resolution 2021-08 Assignment of Equity for Fiscal Year 2022

Chief Tharp stated this document is used by the auditors; they have to assign the equity back to both agencies as we are a joint venture agency. This document states the contribution rates required for the agency to fund the JPA.

Motion to approve Resolution 2021-08 Assignment of Equity for Fiscal Year 2022.

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

D. Discussion and Possible Approval of Fiscal Year 2022 Bond Tax Rate of \$0.1636

Chief Tharp explained this rate repays the 2013 and 2018 bonds. The rate is slightly less than last year, and decreases every year as the balance is paid down.

Motion to approve fiscal year 2022 bond tax rate of \$0.1636.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

E. Discussion and Possible Approval of Resolution 2021-09 Board Meeting Schedule and Monthly Fund Transfers

Chief Tharp reminded the board that they will go to quarterly meetings following this meeting. This resolution gives staff and the county treasurer's office permission to make fund transfers not exceeding \$21,499,921.

Motion to approve Resolution 2021-09 Board Meeting Schedule and Monthly Fund Transfers.

Move: Pete Gordon Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

F. Discussion and Possible Action Regarding Certificate of Participation (COP) Legal Opinion for CAFMA, and Recruitment by Arizona Fire and Medical Authority for Limited Purposes of the Same, with no Apparent Conflict of Interest

Attorney Cornelius advised the Board that the COP underwriting and bond counsel require an opinion letter be issued regarding the creation of CAFMA. This falls within the parameters of his professional liability insurance, and his duties to this agency. AFMA has approached him to write this same letter on their behalf; he does not believe this creates a conflict of interest for him. No waiver is presented as there is no conflict at this time. This item is for informational purposes only, there is no action needed by the board needed at this time.

10. ADJOURNMENT


Motion to adjourn at 4:46 p.m.

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

Signature indicating approval on next page.

**Signature Page For: 2021 06 28 CEY Regular Minutes - Approved - Central Yavapai Fire District
Board of Directors - CY Regular Meeting - 9/27/2021**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is fluid and cursive, with a large initial "D" and a distinct "P".

Darlene Packard , Board Clerk 09/27/2021