

## MINUTES

**Central Arizona Fire and Medical Authority  
Chino Valley Fire District Board of Directors  
Regular Meeting  
Monday, June 28, 2021, 4:00 pm - 4:30 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Cyndy Dicus; Cynthia Gentle; Dave Tharp; Lorette Brashear; Owen Mills; Scott A Freitag; Susanne Dixson

### **Remote Attendance**

Nicolas Cornelius

### **Not In Attendance**

Dave Dobbs

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, June 28, 2021 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Dicus called the meeting to order at 4:00 p.m. A quorum was present.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Dicus led the Pledge of Allegiance.**

### 3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

### 4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - May 24, 2021
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financials

**Motion to approve.**

Move: Cynthia Gentle Second: Lorette Brashear Status: Passed

Yes: Cyndy Dicus, Cynthia Gentle, Owen Mills, Lorette Brashear

5. PUBLIC HEARING - FISCAL YEAR 2021-2022 BUDGET

**Chair Dicus opened the Public Hearing at 4:03 p.m.**

**There were no public comments.**

**Chair Dicus closed the Public Hearing at 4:03 p.m.**

6. VOTE TO TO INTO EXECUTIVE SESSION

**Attorney Cornelius advised we could address the items listed in open meeting unless the Board or Chief had questions.**

**Executive session was waived.**

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Resolution 2021-06 Amending the Joint Powers Authority (JPA) Agreement in Order to Use Certificate of Participation (COP) to Fund PSPRS Unfunded Liability and Pension Contingency Fund
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Certificate of Participation (COP) Legal Opinion for CAFMA, and Recruitment by Arizona Fire and Medical Authority for Limited Purposes of the Same, with no Apparent Conflict of Interest

7. OLD BUSINESS

- A. Discussion and Possible Approval of Resolution 2021-06 Amending the Joint Powers Authority (JPA) Agreement in Order to Use Certificate of Participation (COP) to Fund PSPRS Unfunded Liability and Pension Contingency Fund

**Attorney Cornelius explained that the resolution before the Board will need to be modified with additional language to be added. There is no action needed by the Board at this time. He recommended tabling the item, and indicated there might be a need for a special meeting.**

Move: Second: Status: Tabled

8. NEW BUSINESS

- A. Discussion and Possible Approval of Resolution 2021-03 and Fiscal Year 2021-2022 Final Budget and 5-Year Projection

**Chief Tharp explained that the budget has not changed since the tentative budget was approved last month. He further explained the 5-year projection document, and included information regarding a possible raise in the tax rate limit of \$3.25 to \$3.50 over a two-year period. Chief Freitag added that the reason for the possible increase is the commercial property tax rate is being reduced from 18% to 16%.**

**Motion to approve the Budget and 5-year Projection.**

Move: Cynthia Gentle Second: Lorette Brashear Status: Passed

Yes: Cyndy Dicus, Cynthia Gentle, Owen Mills, Lorette Brashear

- B. Discussion and Possible Approval of Chino Valley Fire District Fiscal Certification for Fiscal Year Budget 2021-2022

**Chief Tharp explained this document is part of the budget process; this document certifies that the organization is not going into extreme debt, not taking out loans to pay its bills.**

**Motion to approve the Chino Valley Fire District Fiscal Certification for Fiscal Year Budget 2021-2022.**

Move: Lorette Brashear Second: Cynthia Gentle Status: Passed

Yes: Cyndy Dicus, Cynthia Gentle, Owen Mills, Lorette Brashear

- C. Discussion and Possible Approval of Resolution 2021-04 Assignment of Equity for Fiscal Year 2022

**Chief Tharp explained the assignment of equity is part of the audit process, and documents the contribution rates required of each agency to fund the JPA.**

**Motion to approve.**

Move: Cynthia Gentle Second: Lorette Brashear Status: Passed

Yes: Cyndy Dicus, Cynthia Gentle, Owen Mills, Lorette Brashear

- D. Discussion and Possible Approval of Fiscal Year 2022 Bond Tax Rate of \$0.2847

**Chief Tharp stated we have outstanding bonds from 2013 that we are in the process of paying. This rate went down slightly, as it does every year that we pay down the outstanding debt.**

**Motion to approve fiscal year 2022 bond tax rate of \$0.2847**

Move: Lorette Brashear Second: Cynthia Gentle Status: Passed

- E. Discussion and Possible Approval of Resolution 2021-05 Board Meeting Schedule and Monthly Fund Transfers

**Chief Tharp reminded the Board that this document allows staff and the County Treasurer's office to make fund transfers to the JPA general fund, in lieu of**

**making those transfers quarterly when this Board meets. This resolution gives the authority to transfer funds, not to exceed \$5,255,636.**

**Motion to approve.**

Move: Cynthia Gentle Second: Lorette Brashear Status: Passed

Yes: Cyndy Dicus, Cynthia Gentle, Owen Mills, Lorette Brashear

- F. Discussion and Possible Action Regarding Certificate of Participation (COP) Legal Opinion for CAFMA, and Recruitment by Arizona Fire and Medical Authority for Limited Purposes of the Same, with no Apparent Conflict of Interest

**Attorney Cornelius explained that he will need to execute an opinion letter as outside counsel in the COP, describing how each of the agencies in the JPA were created. This is within the parameters of his professional liability insurance and his duties for this agency. He has also been solicited by the Fire Chief of AFMA to do the same for them. He does not believe this creates any conflict of interest for him; he is only being retained by AFMA to address the specific issue of writing an opinion letter regarding the creation of the agency. This item is for informational purposes only, there is no action required of the Board at this time.**

9. ADJOURNMENT

**Motion to adjourn at 4:20 p.m.**

Move: Cynthia Gentle Second: Lorette Brashear Status: Passed

Yes: Cyndy Dicus, Cynthia Gentle, Owen Mills, Lorette Brashear