

MINUTES

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
Regular Meeting
Monday, May 24, 2021, 4:00 pm - 4:30 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In Attendance

Cyndy Dicus; Cynthia Gentle; Dave Dobbs; Dave Tharp; Kathy Goodman;
Owen Mills; Susanne Dixson

Not In Attendance

Lorette Brashear; Nicolas Cornelius; Scott A Freitag

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, May 24, 2021 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Dicus called the meeting to order at 4:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Dicus led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

There were no public comments.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on

these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - April 26, 2021
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financials
- D. Approve Annexation and Resolution 2021-02, Gates Family Trust, 25220 N. Monarch Ranch Road, Parcel 305-01-007Q

Motion to accept the Consent Agenda.

Move: Cynthia Gentle Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle, Owen Mills

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Using Certificates of Participation to Fund PSPRS Unfunded Liability and Pension Contingency Fund

Chief Tharp explained that discussions are ongoing with Stifel and counsel regarding Certificates of Participation (COPs). When Staff has all the information, a Special Meeting for all three Boards will be called regarding the process going forward. He recommended waiving Executive Session.

Executive Session was waived.

6. NEW BUSINESS

- A. Discussion and Possible Action Regarding Using Certificates of Participation to Fund PSPRS Unfunded Liability and Pension Contingency Fund

This item was tabled.

- B. Discussion and Possible Approval of Tentative Fiscal Year 2021-2022 Budget in the Amount of \$5,255,636

Chief Tharp explained that the presented budget has not changed since the last meeting. The amount proposed is \$5,255,636 which will place the District just under 3.25 for the tax rate cap. He reminded the Board that the budget can decrease, but not increase.

Motion to accept the tentative Fiscal Year 2021-2022 budget in the amount of \$5,255,636.

Move: Dave Dobbs Second: Cynthia Gentle Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle, Owen Mills

- C. Discussion and Possible Action Regarding Review and Selection of Audit Services for Fiscal Years 2021-2025

Chief Tharp reminded the Board of the RFP that had been sent out for a new auditing firm, which requested five year proposals so the Agency is able to move

to a Comprehensive Annual Financial Report (CAFR) in the final two years. Staff recommendation is Henry+Horne because though the cost for CAFMA is higher, the costs for individual agencies is lower, and they will not charge for the transition to the CAFR, which will save the Agency money.

Chair Dicus stated that in years past the Board has been happy with Henry+Horne.

Director Mills inquired as to whether the auditors only look at financial records, or if they perform a comprehensive general audit. Chief Tharp confirmed that the auditors perform a comprehensive audit.

Motion to select Henry+Horne for our audit services for Fiscal Years 2021-2025.

Move: Dave Dobbs Second: Cynthia Gentle Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle, Owen Mills

7. ADJOURNMENT

Motion to adjourn at 4:13 p.m.

Move: Dave Dobbs Second: Cynthia Gentle Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle, Owen Mills

Signature indicating approval on next page.

Signature Page For: 2021 05 24 CHV Regular Minutes - Approved - Chino Valley Fire District Board of Directors - CV Regular Meeting - 6/28/2021



Cynthia Gentle , Board Member 06/29/2021