

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
Regular Meeting**

Monday, April 26, 2021, 4:30 pm - 5:00 pm

**Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Darlene Packard; Kathy Goodman; Matt Zurcher; Pete Gordon; Rick
Anderson; Scott A Freitag; Susanne Dixson

Remote Attendance

Dane Beck; Dave Tharp; Nicolas Cornelius

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, April 26, 2021 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. BOARD MEMBER REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

Director Gordon provided a Wildland report that included discussions with Chiefs Feddema and Abel regarding working through the new rate structure with the State, and current and future wildland budgeting needs. He reported that there were seven in-District wildland fires within the past month, more than structure fires, and would like the Board to have a high level of understanding where Wildland is concerned. He recommended a future Wildland education session.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those

wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

There were no public comments.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - March 22, 2021
- B. Approve Joint Budget Work Study Minutes - April 14, 2021
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Approve Annexation and Resolution 2021-04, VanderMel, 12051 N. King Tate Court, Parcel 306-01-076E

Motion to approve the Consent Agenda.

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Waiver of Conflict of Interest in Relation to Agreements with Yavapai County through the Yavapai County Treasurer Regarding Lines of Credit

Executive Session was waived.

7. OLD BUSINESS

- A. Discussion and Possible Action Related to Training Center Drainage Issues

This item was taken out of order after item 8-A.

Chief Rose reported that construction should be completed by end of May.

- B. Discussion and Possible Direction to Staff Regarding Budget Process and Draft Budget Update

Chief Rose provided a half-cent budget and a one-cent budget and explained the costs behind each increase.

Chief Tharp reminded the Board that there would be changes based on the Fire Chief's contract negotiation, and that a tentative budget will be provided at the

May meeting. He confirmed for Chair Zurcher that additional funds from either the half-cent or one-cent budget could be allocated towards the Capital Reserve Fund.

Chief Freitag stated that those additional funds would not be enough to cover a new station or further future infrastructure, but would be helpful. He reminded the Board that the Agency fronted the Fire District workers' compensation risk pool and has not received any COVID relief funding. He recommended a line-item in the budget to provide transparency for the taxpayers.

Chair Zurcher inquired as to how much CAFMA has spent on COVID-related expenses. Chief Tharp responded with an amount of \$350,000.00, and added that the cost of supplies has increased as well. The Agency has not been reimbursed for any COVID-related expense.

8. NEW BUSINESS

- A. Discussion and Possible Approval of Waiver of Conflict of Interest in Relation to Agreements with Yavapai County through the Yavapai County Treasurer Regarding Lines of Credit**

Taken out of order, immediately following Consent Agenda item 5-E, as the Executive Session was waived.

Attorney Cornelius explained the annual Waiver of Conflict of Interest letter issued by the County and further stated that the Agency does not use or intend to use a line of credit, and does not rely on the County Attorney to provide representation. He noted that these letters are sent by the County out of an abundance of caution.

Motion to approve Waiver of Conflict of Interest in relation to agreements with Yavapai County through the Yavapai County Treasurer regarding lines of credit.

Move: Pete Gordon Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

9. ADJOURNMENT


Motion at adjourn at 4:47 p.m.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

Signature indicating approval on next page.

**Signature Page For: 2021 04 26 CEY Regular Minutes - Approved - Central Yavapai Fire District
Board of Directors - CY Regular Meeting - 5/24/2021**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D".

Darlene Packard , Board Clerk 05/25/2021