

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
Regular Meeting
Monday, February 22, 2021, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Darlene Packard; Kathy Goodman; Matt Zurcher; Owen Mills; Scott A Freitag;
Susanne Dixson

Remote Attendance

Dave Dobbs; Nicolas Cornelius

Not In Attendance

Dave Tharp

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, February 22, 2021 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. NEW BUSINESS

A. Discussion and Possible Action Regarding Appointment of Fifth Board Member

Attorney Cornelius joined the meeting via Zoom at 5:04 p.m.

Chair Zurcher explained the process for appointing a fifth member to the CAFMA Board, and that there are three members eligible: Directors Anderson, Beck, and Brashear. All three have expressed interest in serving on the Board.

Both candidates in attendance, Dane Beck and Rick Anderson, gave introductory statements.

Clerk Packard stated that CAFMA Board members must make a considerable

time commitment, and that is why she is nominating Director Anderson. Chair Zurcher articulated that his choice is no reflection on Director Anderson, but that Director Beck has more experience.

Motion to nominate Rick Anderson.

Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Owen Mills

No: Matt Zurcher

B. Swear In and Seat Fifth Board Member

Rick Anderson was sworn in by Chair Zurcher as a member of the Central Arizona Fire and Medical Authority Board of Directors.

4. CORRESPONDENCE AND PRESENTATIONS

A. Letters from the Public and Board Recognition

Chief Freitag expressed that there are number of great letters included; he specifically spotlighted one related to Dave Legge, CAFMA Tech Services, and his efforts to repair the Sheriff's Office radio system.

Firefighter Russell Smith was recognized by the Board for his exceptional public service on behalf of the Authority. Chief Freitag praised Firefighter Smith's professionalism, maturity, and approach.

5. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

A. Board Member Reports

Chair Zurcher explained the purpose of this item to new member Rick Anderson. He further reported that he recently toured Station 53, noted new improvements, and thanked Tech Services Manager Jonah Van Tuyl and Chief Rose for their efforts.

Chief Rose affirmed that the programming was built from the ground up at the request of the Battalion Chiefs; the culmination of several months of work for Manager Van Tuyl.

B. Division Reports

Chief Freitag added that HB2802, the Certificate of Necessity House bill, was killed. After weighing all options, the decision is to bring it back next year. He reported that he received a call from Department of Corrections regarding fire prevention potential for wildland firefighters once they are released. A meeting regarding annexation is set with a developer to discuss a significant development at I-17 and 169. The developer is also in talks with Copper Canyon and Mayer.

C. Status Report on Fiscal Year 2021 Goals and Objectives

Chief Freitag reported on the status of the Fiscal Year 2021 Goals and Objectives. Jonah Van Tuyl, Tech Services Manager, provided additional detail regarding tech-related objectives.

6. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

There were no public comments.

7. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

A. Approve Regular Session Minutes - January 25, 2021

B. Approve Executive Session Minutes - January 25, 2021

C. Approve General Fund Financial Statements

D. Approve Fire Protection Agreements: Shenton, Varela (Two Properties), Newman, and Hawks

E. Approve Policy Amendments: Policy 714 Incident and Medical/EMS Reports

Motion to approve the Consent Agenda.

Move: Owen Mills Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

8. VOTE TO GO INTO EXECUTIVE SESSION

A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding The Radio Guy, LLC Sublease Agreement

Motion to go into Executive Session at 5:34 p.m.

Move: Darlene Packard Second: Owen Mills Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

9. NEW BUSINESS CONTINUED

A. Discussion and Possible Approval of The Radio Guy, LLC Sublease Agreement

Chair Zurcher reconvened into Open Session at 5:55 p.m.

Chair Zurcher stated that Staff and Attorney Cornelius have their direction, and the item will be on the next agenda.

- B. Discussion and Possible Approval of 2018 International Fire Code Amendments and Resolution 2021-01

Fire Marshal Chase provided a summary of the changes, including adopting appendices A - N, and R-3 occupancies as relating to fire sprinklers in care homes.

Motion to approve the 2018 International Fire Code Amendments and Resolution 2021-01.

Move: Darlene Packard Second: Owen Mills Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

- C. Discussion and Possible Approval of Fiscal Year 2022 Capital Acquisition/Replacement Schedule

Chief Rose explained the changes he has implemented in the document. The goal is to not allow the Capital Reserve balance to fall below seven million dollars. He further highlighted items including a three-phase, three year project for Opticom equipment that will create green lights for engines running calls, a new apparatus building for Station 59, a new wildland truck, and a new Prevention vehicle.

Chief Freitag stated that Staff reached out to Prescott Valley Police Department (PVPD) regarding the Opticom equipment, but PVPD was unable to gain approval from the Town. Staff has discussed what the plan will be if PVPD is able to join at a later date.

Motion to approve the Fiscal Year 2022 Capital Acquisition/Replacement Schedule.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

- D. Discussion and Possible Approval of Surplus Vehicles

Chief Rose stated that eight vehicles made the list having met the criteria for replacement. In the past we have used a sealed bid process to all CAFMA personnel, as well as being posted in three external locations. They may be donated to other governmental agencies as well.

Motion for the approval of surplus vehicles.

Move: Owen Mills Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

10. ADJOURNMENT

Motion to adjourn at 6:05 p.m.

Move: Darlene Packard Second: Owen Mills Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

Signature indicating approval on next page.

Signature Page For: 2021 02 22 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 3/22/2021

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

Darlene Packard , Board Clerk 03/23/2021