

MINUTES

**Central Arizona Fire and Medical Authority Board of Directors
Regular Meeting
Monday, November 30, 2020, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge
Drive, Prescott Valley**

In-Person Attendance

Darlene Packard; Dave Tharp; Julie Pettit; Kathy Goodman; Matt Zurcher;
Scott A Freitag; Susanne Dixon

Remote Attendance

Nicolas Cornelius

Not In Attendance

Dave Dobbs; Jeff Wasowicz

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, November 30, 2020 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Pettit called the meeting to order at 5:01 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Pettit led the Pledge of Allegiance.

3. PRESENTATIONS

A. Prescott Valley Town Council Report

Councilperson Don Packard provided a status report from the Town of Prescott Valley, which included 48 single-family, six multi-family, and one mobile home permit for the month of October. He reported that Popeyes Chicken is going in near Home Depot, a Church's Chicken near Navajo and Highway 69, A&W going in at Viewpoint and Pronghorn, and an Angry Crab restaurant is going in at a site yet to be determined. A hotel, retail, and restaurant complex is being discussed for the southeast corner of Highway 69 and Navajo. YMCA is ongoing, the Fains have given an extra acre to bring the project to five acres total.

B. Dewey-Humboldt Town Council Report

A Town of Dewey-Humboldt representative was not present to report.

- C. Exiting Board Member Appreciation - Todd League, Richard (Rick) Mayday, and Julie Pettit

Chief Freitag thanked the outgoing Chino Valley Fire District (CVFD) and CAFMA Board members, Chair Julie Pettit, and Directors Todd League and Rick Mayday, for their service and guidance throughout their terms. Clerk Packard and Director Zurcher thanked Chair Pettit for her leadership, knowledge, and mentorship. Union Vice President Mike Kontz thanked Chair Pettit on behalf of Labor for being instrumental in helping Labor.

- D. Board Members' Reports

- i. Prescott Regional Communications (PRCC)

Director Wasowicz was not present to report.

- ii. Public Records Requests

Director Zurcher had nothing more to add.

- iii. Legal Fees

Director Zurcher had nothing more to add.

- iv. Labor/Management

Director Dobbs was not present to report.

Chief Freitag announced a new Union Vice President, Engineer Bob Curry.

- E. Letters from the Public

Chief Freitag highlighted a phone call regarding Engine 51, wherein the caller repeatedly stated that the E51 crew saved his life.

- F. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto. Any item discussed in the Division Reports is subject to discussion and direction by the Board; no action will be taken.

Chief Freitag reported that there have been a total of 23 positive COVID-19 cases within the Agency, some of whom have already returned to work. The CAFMA Connect podcasts are available to the public. Staff has continued working on the Certificate of Necessity (CON) process. He noted that CAFMA received four (4) Department of Health Services (DHS) form letters stating that our response time complaints are invalid, but have had no response from DHS regarding the five reported untoward outcomes.

Chief Tharp reiterated the information from his Division Report regarding the two settlements.

Chief Feddema reported that the Agency is continuing to work through the challenges posed by COVID-19.

Fire Marshal Chase announced that CAFMA participated in the Flying High Turkey Drive and thanked Kyle Lund, Nick Fournier, Gordon Dibble, and Director Zurcher. Director Zurcher reported that 1,100 turkeys were collected and 2,500 turkeys were handed out over the next two days. Fire Marshal Chase advised that CAFMA will be participating in the Prescott Valley Light Parade. He stated that the Fire Pal program is still on hold, but there is hope that the program will begin again soon. Chair Pettit suggested partnering with teachers working remotely. Fire Marshal Chase responded that Prevention has been busy with construction items, but will consider how to create content for remote learning.

Chief Freitag stated that one of the fires from Thanksgiving week was started by a three-year-old, who was at home in the care of older siblings. He stressed the importance of sharing educational safety messages with children, especially children of babysitting age.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

There were no public comments.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - October 26, 2020
- B. Approve Executive Session Minutes - October 26, 2020
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Inbody Greaney, Rosenberg, Elswick, and Schimberg

Motion to accept as printed.

Move: Matt Zurcher Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Julie Pettit, Matt Zurcher

6. NEW BUSINESS

- A. Discussion Regarding Neighbors Public Safety Service App

Chief Freitag reported that Ring reached out about a partnership with the Arizona Fire Chiefs Association (AFCA). In speaking with Ring, he determined it would be beneficial to utilize Neighbors in order to effectively communicate with

the public during emergency incidents, to include requesting fire investigation information. It does not cost the Agency to take part. He revealed that CAFMA is only the third fire agency within the state of Arizona to sign up. The public is able to access Neighbors through the Neighbors app, found in app stores. In order to remain consistent across all platforms, Kathy Goodman, new Social Media Administrator, will be handling social media and Neighbors during the work-week, with the Public Information Officer (PIO) group taking over after-hours. Prescott Valley Police Department is also using Neighbors.

B. Discussion Regarding Ambulance Update

Chief Freitag stated he has no further update.

7. ADJOURNMENT


Motion to adjourn at 5:27 p.m.

Move: Darlene Packard Second: Matt Zurcher Status: Passed

Yes: Darlene Packard, Julie Pettit, Matt Zurcher

Signature indicating approval on next page.

Signature Page For: 2020 11 30 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 12/17/2020

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is fluid and cursive, with a large initial "D" and "P".

Darlene Packard , Board Clerk 12/18/2020