

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
CY Regular Meeting  
Monday, June 22, 2020, 4:30 pm - 5:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Darlene Packard; Dave Tharp; Jeff Wasowicz; Kathy Goodman; Matt Zurcher;  
Pete Gordon; Scott A Freitag; Susanne Dixon

### **Remote Attendance**

Dane Beck; Nicolas Cornelius

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, June 22, 2020 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 4:30 p.m.  
Attorney Cornelius attended via Zoom.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

### 3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

### 4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion

on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - May 21, 2020
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Approve Annexation and Resolution 2020-23, Dahle, 1470 N Skyline Drive, Parcel 100-01-030E

**Motion to approve the Consent Agenda.**

Move: Darlene Packard Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

5. PUBLIC HEARING - Fiscal Year 2020-2021 Budget

**Chair Zurcher opened the Public Hearing for the Fiscal Year 2020-2021 Budget at 4:32 p.m.**

**There were no public comments.**

**Chair Zurcher closed the Public Hearing at 4:32 p.m.**

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

**Attorney Cornelius joined via Zoom at 4:32 p.m.**

**Chief Freitag requested that Chief Feddema attend the Executive Session. The Board agreed.**

**Motion to go into Executive Session at 4:33 p.m.**

Move: Darlene Packard Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

7. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

**Open Session reconvened at 4:39 p.m.**

**Chair Zurcher directed Attorney Cornelius to move forward with the original settlement and report back to the Board with the start date and any other pertinent news.**

8. NEW BUSINESS

- A. Motion, Discussion, and Action Regarding Approval of Resolution 2020-20 and FY 2020-2021 Final Budget and 5-Year Projection

**Chief Tharp explained the budget reflects the dollar amount needed, \$19,878,685, by the Central Yavapai Fire District to fund its portion of the Central Arizona Fire and Medical Authority. He brought to attention the conservative projections for NAV increases beginning in Fiscal Year 2022. The Agency is unsure of how COVID-19 will affect property values, and therefore have kept projected tax rates conservative. These projections are in line with the Agency's 2016 predictions.**

**Chair Zurcher read Resolution 2020-20 into the record.**

**Motion to approve Resolution 2020-20 and FY 2020-2021 Final Budget.**

Move: Darlene Packard Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

- B. Motion, Discussion, and Action Regarding Approval of Central Yavapai Fire District Fiscal Certification for FY Budget 2020-2021

**Chief Tharp explained that this is a requirement by the state of Arizona that the Board must certify the Fiscal Year 2021 Budget will not exceed what the Agency collects in taxes and revenues.**

**Motion to certify the Fiscal Year 2021 Budget.**

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

- C. Motion, Discussion, and Action Regarding Approval of Resolution 2020-21 Assignment of Equity for FY 2021

**Chief Tharp explained that this establishes the equity for the auditor, based upon GASB and GAAP. When CAFMA has a net loss or net surplus, equity must be assigned back to each District. 80.26 % is not arbitrary, instead it is based on the required contribution between the two organizations to help fund CAFMA.**

**Chair Zurcher read Resolution 2020-21 into the record.**

**Motion to approve Resolution 2020-21.**

Move: Pete Gordon Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

- D. Motion, Discussion, and Action Regarding Approval of FY 2021 Bond Tax Rate of \$0.1746

**Chief Tharp explained bond debt service for bonds issued to the District. He reported that due to bond refunding, akin to refinancing, in 2018 the District is saving money; reducing the tax rate by approximately 1¢ this year.**

**Motion to approve FY 2021 Bond Tax Rate of \$0.1746.**

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

- E. Motion, Discussion, and Action Regarding Approval of Resolution 2020-22 Board Meeting Schedule and Monthly Fund Transfers

**Chief Tharp stated that this resolution allows the Board to continue holding quarterly meetings and make monthly fund transfers. Fund transfers cannot exceed the amount designated to fund CAFMA.**

**Chair Zurcher read Resolution 2020-22 into the record.**

**Motion to approve Resolution 2020-22.**

Move: Pete Gordon Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

9. ADJOURNMENT

**Motion to adjourn at 4:52 p.m.**


Move: Darlene Packard Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

**Signature indicating approval on next page.**

**Signature Page For: 2020 06 22 CEY Regular Minutes - Approved - Central Yavapai Fire District  
Board of Directors - CY Regular Meeting - 9/28/2020**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is fluid and cursive, with a large initial "D" and "P".

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Darlene Packard , Board Clerk      09/29/2020