

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Monday, July 27, 2020, 5:00 pm - 6:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher; Scott A Freitag; Susanne Dixon

### **Remote Attendance**

Dave Dobbs; Jeff Wasowicz; Julie Pettit; Nicolas Cornelius

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, July 27, 2020 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Clerk Packard called the meeting to order at 5:00 p.m.**

**Chair Pettit, Director Dobbs, Director Wasowicz, and Attorney Cornelius attended via Zoom.**

### 2. PLEDGE OF ALLEGIANCE

**Clerk Packard led the Pledge of Allegiance.**

### 3. PRESENTATIONS

#### A. Prescott Valley Town Council Report

**Councilman Packard provided a Town of Prescott Valley status report, including that the new Circle K is back under active construction, that Discount Tires will be in the same location, and that Alliance Hardware will break ground any day now. An Espire Sports complex may be going in at Florentine and Lake Valley, with an onsite restaurant and an adjacent 80-slip RV resort. The groundbreaking is pending P&Z and City Council approval. He reported eight mobile home permits, 39 single-family permits, and an increase in owner/contractor permits.**

#### B. Dewey-Humboldt Town Council Report

**A Town of Dewey-Humboldt representative was not present to report.**

C. Board Members' Reports

i. Prescott Regional Communications (PRCC)

**Director Wasowicz reported that everything is on track and on budget.**

ii. Public Records Requests

**Director Zurcher had nothing more to add to the report.**

iii. Legal Fees

**Director Zurcher had nothing more to add.**

iv. Labor/Management

**Director Dobbs had nothing more to add.**

D. Letters from the Public

**Chief Freitag highlighted a thank you note sent in for the Administrative Staff.**

E. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto. Any item discussed in the Division Reports is subject to discussion and direction by the Board; no action will be taken.

**Chief Freitag reported that CAFMA has made contact with Arizona Eco Development in order to view properties for a new station in the Jasper Development. He reminded the board that fire districts were left out of the CARES Act, meaning counties, cities, and towns received funding for COVID-19, but fire districts did not. He further reminded the Board and guests that there are only three municipal fire departments in Yavapai County, and while CAFMA is doing well, some smaller agencies had to purchase PPE, but will not be reimbursed and are struggling. CAFMA has been working with a national coalition of districts on help at the federal level. House Bill 1703 has been introduced in the House and Senator Sinema and Senator Cornyn of Texas introduced S.4308 Special Districts Provide Essential Services Act into the Senate.**

**Clerk Packard inquired as to what the Agency has spent. Chief Freitag estimated that it is close to \$100,000.00. Chief Niemynski stated that he will provide a report as soon as possible.**

**Fire Marshal Chase reported that there are ongoing discussions regarding lifting fire restrictions.**

**Chief Feddema reported that we will be staffing the 40-Hour Engine beginning next week.**

**Chief Rose updated the Board on the Station 59 project.**

#### 4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

**There were no public comments.**

#### 5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - June 22, 2020
- B. Approve Executive Session Minutes - June 22, 2020
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Peters, Kofman, Chavis, Van Hofwegen, and Benson

**Motion to approve the consent agenda items A-D.**

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

#### 6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Concerns Raised About the Fire Prevention Division

**Motion to go into Executive Session at 5:27 p.m.**

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

#### 7. NEW BUSINESS

- A. Discussion and Possible Action Regarding Concerns Raised About the Fire Prevention Division

**Item 7A was taken out of order and discussed after items 7B-D.**

**Chief Freitag provided a synopsis of ongoing issues with local sprinkler contractors. CAFMA is making additional changes, including requesting the General Contractor/Superintendent's contact information when a permit is submitted. Staff believes this will help with communication and keep all parties on the same page. Additionally, another meeting will be held with local contractors regarding expectations.**

**Executive Director of the National Fire Sprinkler Association (NFSA), Shane Ray, suggested that the issues CAFMA is seeing are the same across the country. Once COVID-19 restrictions allow for it, CAFMA will host an NFSA-run event at no charge to contractors and fire prevention professionals.**

**Prevention has been in contact with the State Fire Marshal regarding a business owner that has an existing building out of fire compliance and refuses to comply. He added that the Windsong Senior Living is an example of Prevention inviting the manufacturer out to make recommendations. He stressed that CAFMA is working to improve communication between our staff and our contractors, and noted a couple accusations have come up that the Agency attorney has to address, which will be discussed now in Executive Session.**

**Director Zurcher suggested that Buzz Mills be able to attend the Executive Session due to the fact that he will soon be serving on the Chino Valley Fire Board. Chair Pettit objected, stating that Mr. Mills should not be involved as he has not yet been sworn into the Chino Valley Board. Attorney Cornelius advised that Mr. Mills not be included because he has not been sworn in as a member of the Board.**

**Clerk Packard reconvened into Open Session at 5:59 p.m.**

**Clerk Packard stated that Attorney Cornelius has his direction and that Chief Freitag should continue monitoring the situation and keep the Board apprised.**

- B. Motion, Discussion, and Action to Award Contract for Replacement of the Generator on Mount Francis

**Items B-D were taken out of order as Executive Session was moved to the end of the meeting.**

**Chief Rose stated that this project was budgeted for Station 72 this year. There have been issues with the generator on Mount Francis, so that generator will be moved to Station 72 and the new generator will be set up on Mount Francis. The new generator has improved technology and equipment which will be useful on the tower.**

**Motion to award contract to replace the generator on Mt. Francis to Bud Griffin Associates in the amount of \$58,490.00 + applicable taxes.**

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

- C. Discussion and Possible Approval for the Purchase of Two (2) Chevrolet Tahoes for Assistant Chief of Operations and Assistant Chief of Planning and Logistics

**Chief Rose stated that he is trying to create efficiencies and resolve issues surrounding the lack of reliable spare vehicles. This is a change to the Capital Plan, but the dollar amount will remain the same, only the vehicles are changing. He noted that he had included all involved managers in this plan.**

**Director Zurcher made a motion to approve the purchase of two Chevrolet Tahoes for the Assistant Chief of Operations and the Assistant Chief of Planning and Logistics.**

**Clerk Packard amended the motion to include \$46,697.88 per vehicle.**

**Motion to approve the purchase of two Chevrolet Tahoes for the Assistant Chief of Operations and the Assistant Chief of Planning and Logistics for \$46,697.88 per vehicle.**

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

D. Discussion Regarding Ambulance Update

**Chief Freitag stated that he does not have an update at this time. The Maricopa Ambulance Certificate of Necessity is still awaiting approval; things are moving slowly at the state level.**

8. ADJOURNMENT

**Motion to adjourn at 6:00 p.m.**

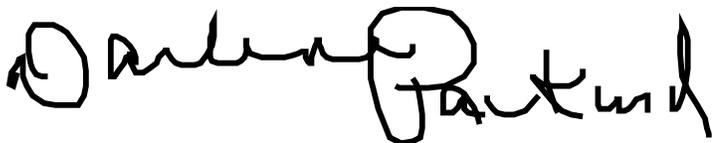
Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

**Signature indicating approval on next page.**

**Signature Page For: 2020 07 27 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 8/24/2020**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

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Darlene Packard , Board Clerk      08/25/2020