

## MINUTES

**Central Arizona Fire and Medical Authority  
Chino Valley Fire District Board of Directors  
CV Regular Meeting**

**Monday, June 22, 2020, 4:00 pm - 4:30 pm**

**Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Dave Tharp; Kathy Goodman; Scott A Freitag; Susanne Dixon; Todd League

### **Remote Attendance**

Cyndy Dicus; Dave Dobbs; Julie Pettit; Nicolas Cornelius; Rick Mayday

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, June 22, 2020 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Director League called the meeting to order at 4:03 p.m.**

**Chair Dicus, Clerk Dobbs, Directors Pettit and Mayday, and Attorney Cornelius attended via Zoom.**

### 2. PLEDGE OF ALLEGIANCE

**Director League led the Pledge of Allegiance.**

### 3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

### 4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on

these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - May 21, 2020
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financials

**Motion to approve the Consent Agenda for A, B, and C.**

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

5. PUBLIC HEARING - Fiscal Year 2020-2021 Budget

**Chair Dicus opened the Public Hearing for the Fiscal Year 2020-2021 Budget at 4:06 p.m.**

**There were no public comments.**

**Chair Dicus closed the Public Hearing at 4:07 p.m.**

6. NEW BUSINESS

- A. Motion, Discussion, and Action Regarding Approval of Resolution 2020-09 and FY 2020-2021 Final Budget and 5-Year Projection

**Chief Tharp reminded the Board that this is the same budget that was presented and tentatively approved at last month's meeting. He noted that the NAV is expected to decrease after next year. The Agency is being fiscally conservative due to COVID-19, and is attempting to be proactive by providing projections that are purposefully low. He stated that the tax rate remains at \$3.25 for the years going forward.**

**Motion to approve resolution 2020-09 and FY 2020-2021 Budget.**

Move: Dave Dobbs Second: Julie Pettit Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- B. Motion, Discussion, and Action Regarding Approval of Chino Valley Fire District Fiscal Certification for FY Budget 2020-2021

**Chief Tharp informed the Board that once the budget is approved, the Board has to approve certification pursuant to that statute. It states that the organization is not incurring any debt or liability in excess of what the organization is allowed to collect.**

**Motion to approve the Chino Valley Fire District fiscal certification for Fiscal Year Budget 2020-2021.**

Move: Julie Pettit Second: Cyndy Dicus Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- C. Motion, Discussion, and Action Regarding Approval of Resolution 2020-10 Assignment of Equity for FY 2021

**Chief Tharp explained the assignment of equity as it relates to the audit process. The Chino Valley Fire District will be assigned 19.74% funding equity assignment based on the JPA.**

**Attorney Cornelius recommended that the Board amend the motion to include the Fiscal Year 2021 Budget in the amount of \$4,919,237, and revenue should be assigned at 19.74% based on the funding requirements of the JPA.**

**Director Pettit read Resolution 2020-10 into the record.**

**Motion for approval of Resolution 2020-10 Assignment of Equity for FY 2021 Budget in the amount of \$4,919,237 and revenue should be assigned at 19.74% based on the funding requirements of the JPA.**

Move: Julie Pettit Second: Cyndy Dicus Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- D. Motion, Discussion, and Action Regarding Approval of FY 2021 Bond Tax Rate of \$0.2967

**Chief Tharp stated that this rate is specific to the bonds issued to the Chino Valley Fire District and that all of these funds were used in the last fiscal year for the remodel of Station 61. The Agency has approximately 13 years left of bond repayments. The rate continues to decrease over time and it will get to a point where the tax rate will drop significantly.**

**Motion to approve Fiscal Year 2021 Bond Tax Rate of \$0.2967.**

Move: Julie Pettit Second: Cyndy Dicus Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- E. Motion, Discussion, and Action Regarding Approval of Resolution 2020-11 Board Meeting Schedule and Monthly Fund Transfers

**Chief Tharp explained that this resolution continues to allow the Board to meet quarterly per statute and transfer funds monthly. The Agency cannot arbitrarily transfer funds and it cannot exceed the total dollar requirement that is budgeted for the fiscal year.**

**Director Pettit read Resolution 2020-11 into the record.**

**Motion for the approval of Resolution 2020-11 Board Meeting Schedule and Monthly Fund Transfers.**

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

7. ADJOURNMENT

**Motion to adjourn at 4:24 p.m.**

Move: Julie Pettit Second: Cyndy Dicus Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

DRAFT