

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
CY Regular Meeting  
Thursday, May 21, 2020, 4:30 pm - 5:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Dane Beck; Darlene Packard; Dave Tharp; Jeff Wasowicz; Kathy Goodman;  
Matt Zurcher; Pete Gordon; Scott A Freitag; Susanne Dixon

### **Remote Attendance**

Nicolas Cornelius

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Thursday, May 21, 2020 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 4:30 p.m.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

### 3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

### 4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered

separately for motion, discussion and action.

- A. Approve Regular Session Minutes - April 27, 2020
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Approve Annexation and Resolution 2020-10, Fischer/Schnitker, Parcel 306-01-075C
- E. Approve Annexation and Resolution 2020-11, Granillo's Investments, LLC, Parcel 306-01-075T
- F. Approve Annexation and Resolution 2020-12, Wilhoit, Parcel 306-01-075A
- G. Approve Annexation and Resolution 2020-13, Granillo's Investments, LLC, Parcel 306-01-075S
- H. Approve Annexation and Resolution 2020-14, McMannis, LLC, Parcel 306-01-075J
  - I. Approve Annexation and Resolution 2020-15, Granillo's Investments, LLC, Parcel 306-01-075Q
- J. Approve Annexation and Resolution 2020-17, Granillo's Investments, LLC, Parcel 306-01-075N
- K. Approve Annexation and Resolution 2020-19, Granillo's Investments, LLC, Parcel 306-01-075L

**Motion to approve the consent agenda.**

Move: Pete Gordon Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Regarding Training Center Drainage Issues

**Attorney Cornelius stated that an Executive Session was not required.**

6. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

**Attorney Cornelius stated that he presented the history and updates to Director Gordon; that he is now up to speed. He continued that the Agency had been waiting to hear from ACE Hardware regarding a proposed change to the settlement agreement, which would allow BlueScope to step in and act as the General Contractor on the remediation project. The Board had already approved the use of FANN in that role. He stated that ACE has now advised they do not want to pay their lawyers to review the amended proposal because they no longer want to be involved in this matter.**

**He continued, the version of the amended document naming BlueScope as the General Contractor is written to give the Agency increased protection. He reported that the other parties, Fain Signature, and Superior Southwest, are all in agreement that BlueScope be able to act as General Contractor.**

**Attorney Cornelius advised the Board to authorize him to move forward with the amendment on those terms.**

**The Board members were in agreement and advised Attorney Cornelius should move forward.**

## **7. NEW BUSINESS**

### **A. Motion, Discussion, and Action Regarding Approval of Tentative Fiscal Year 2020-2021 Budget**

**Chief Freitag stated that the Agency has provided three budgets, per the Board's request. The Zero Cent increase covers CAFMA's base, plus the 40-hour engine. The original plan prior to the COVID-19 pandemic was the Six Cent increase over the base, which covers the 40-hour engine and wage increases. The Three Cent increase is the alternate, as it covers base, the 40-hour engine and some wage adjustments.**

**On behalf of CAFMA staff, he stated that the Agency cannot recommend anything above the draft Zero Cent, due to the way COVID-19 has financially affected citizens and business owners. He reported that the Agency worked with Union to put together a model pay-scale, with the understanding that it cannot move forward until the following fiscal year. The Agency has signed with a different firm, Segal, to create a full wage and benefit study.**

**Director Wasowicz inquired as to if the Zero Cent option increases the tax rate. Chief Freitag responded that it does increase 3/4 cent, which was part of the original plan established in 2013. Director Wasowicz wanted to make it clear that the Zero Cent option increases the tax rate by 3/4 of a cent.**

**Director Beck stated that the original 40-hour engine approval came with a potential increase in funds, and inquired as to whether those funds were found other places to offset the expense. Chief Freitag responded that the original intent of the plan was to begin correcting wage concerns for employees, but to make that and a 40-hour engine happen CAFMA needed additional funds above the base plan. The growth in the area is beyond what the base plan had taken into consideration in 2013. He continued that within the original plan the projection was, based on the net assessed valuation numbers, that the Agency was going to have enough within the base to begin looking at addressing some of the wage issues. The 40-hour engine would have been on top of that. What the Agency is now saying is that we are not going to address employee wages at all, and instead are going to use those dollars to fund the 40-hour engine.**

**There was an inquiry by Director Wasowicz as to when the wage study would be complete. Chief Freitag responded with October or November, prior to developing the next budget.**

**Chief Tharp stated that the Board should consider that they can reduce the budget, but not increase it, and gave an example. He noted that final approval will come before the Board.**

**Chief Freitag stated that approving the Zero Cent increase would be the cleanest choice.**

**Director Beck thanked Staff and Labor for their efforts.**

**Director Wasowicz requested that Staff re-label the Zero Cent budget the 3/4 Cent budget. Chief Tharp responded that Staff will change the title.**

**Motion to tentatively approve the Zero Cent, or 3/4 Cent, tax budget.**

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

8. ADJOURNMENT

**Motion to adjourn at 4:49 p.m.**

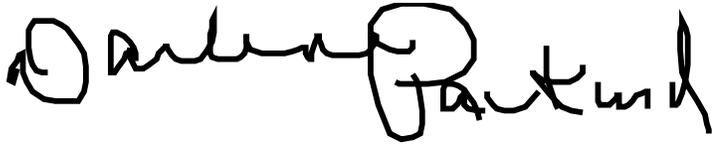
Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

**Signature indicating approval on next page.**

**Signature Page For: 2020 05 21 CEY Regular Minutes - Approved - Central Yavapai Fire District  
Board of Directors - CY Regular Meeting - 6/22/2020**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a stylized "P".

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Darlene Packard , Board Clerk      06/23/2020