

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Thursday, December 19, 2019, 4:30 pm - 5:00 pm
Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona**

In-Person Attendance

Cynthia Gentle; Dane Beck; Darlene Packard; Dave Tharp; Kathy Goodman;
Matt Zurcher; Scott A Freitag; Susanne Dixson

Remote Attendance

Nicolas Cornelius

Not In Attendance

Jeff Wasowicz

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Thursday, December 19, 2019 at 4:30 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 4:33 p.m.
Attorney Cornelius attended telephonically.**

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. NEW BUSINESS

A. Motion, Discussion, and Action Regarding Election of Fire Board Chairperson and Board Clerk

Director Packard nominated Director Zurcher to continue as Chair. Director Beck seconded. Motion passed.

Chair Zurcher nominated Director Packard to continue in her capacity as Clerk. Director Beck seconded. Motion passed.

Move: Second: Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

No public comments.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - September 23, 2019
- B. Approve September 2019 General Fund and Bond Debt Financial Statements
- C. Approve October 2019 General Fund and Bond Debt Financial Statements
- D. Approve November 2019 General Fund and Bond Debt Financial Statements
- E. Approve Annexation and Resolution 2019-12, Copperfield Land Company, LLC, Parcel 103-01-005R
- F. Approve Annexation and Resolution 2019-13, Arizona Eco Development, LLC, Parcel 103-01-010E
- G. Approve Annexation and Resolution 2019-14, Arizona Eco Development, LLC, Parcel 103-67-012

Motion to approve consent agenda as read.

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle

6. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

Attorney Cornelius reported that discussions with counsel for the defendant, BlueScope Construction, were related to two issues:

The original Board-approved role that BlueScope proposed to take in the ACE Hardware renovation process was that of construction manager, not general contractor. BlueScope has now requested to be the general contractor, which will require Board approval and an amended agreement.

One potential contractor for the project is FANN Contracting, Inc. FANN was named by ACE and BlueScope as defendants, but allowed out of the lawsuit on the basis of a motion for summary judgement. FANN was not found to have engaged in any improper acts or to have acted negligently. Attorney Cornelius advised that the Board should allow FANN to bid on the project, if they choose

to do so.

Director Packard motioned to approve the amendments to allow BlueScope as the general contractor. Seconded by Director Beck. Motion passed.

Director Beck motioned to allow FANN Contracting to bid as a contractor. Seconded by Director Gentle. Motion passed.

Move: Second: Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle

7. NEW BUSINESS CONTINUED

- A. Presentation, Discussion, and Acceptance of FY 2019 Audit Report as Presented by Henry & Horne

Andrew Gill, Henry+Horne Government Group Manager, presented the Fiscal Year 2019 Audit Report. All statements in reports are management statements that are tested by the auditors to determine if they are materially accurate and fair. Henry+Horne found that statements are presented fairly and have reported a clean opinion.

Motion to accept the Fiscal Year 2019 Audit Report as presented by Henry+Horne.

Move: Darlene Packard Second: Cynthia Gentle Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle

- B. Motion, Discussion, and Action Regarding Approval of Fiscal Year 2021 Budget Development Schedule

Chief Tharp made note of March 2020 meeting date that shows the 24th, but should be 23rd, 2020.

Motion to accept Fiscal Year 2021 Budget Development Schedule as presented.

Move: Cynthia Gentle Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle

- C. Discussion and Direction to Staff Regarding Scheduling the Public Safety Personnel Retirement System (PSPRS) Unfunded Liability Workshop

Chief Tharp stated that he is currently analyzing the actuarial report. The Chino Valley Fire District Board recommended that the workshop be held Monday, February 24th, 2020 at 4:00 p.m.

Chair Zurcher agreed that the workshop be held February 24th, 2020.

8. ADJOURNMENT

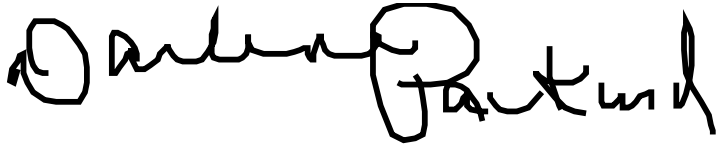
Motion to adjourn at 4:47 p.m.

Move: Darlene Packard Second: Cynthia Gentle Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

**Signature Page For: 2019 12 19 CEY Regular Minutes-Approved - Central Yavapai Fire District
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A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is fluid and cursive, with a large initial "D" and "P".

Darlene Packard , Board Clerk 03/24/2020