

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Thursday, December 19, 2019, 5:00 pm - 6:00 pm  
Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona**

### **In-Person Attendance**

Darlene Packard; Dave Dobbs; Dave Tharp; Julie Pettit; Kathy Goodman;  
Matt Zurcher; Scott A Freitag; Susanne Dixson

### **Remote Attendance**

Nicolas Cornelius

### **Not In Attendance**

Jeff Wasowicz

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Thursday, December 19, 2019 at 5:00 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Pettit called the meeting to order at 5:00 p.m.  
Attorney Cornelius attended telephonically. Director Wasowicz was not in attendance.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Pettit led the Pledge of Allegiance.**

### 3. NEW BUSINESS

#### A. Motion, Discussion, and Action Regarding Election of Fire Board Chairperson and Board Clerk

**Director Packard nominated Chair Pettit for Board Chair. Seconded by Director Dobbs. Motion passed.**

**Director Zurcher nominated Director Packard to continue as Board Clerk. Seconded by Director Dobbs. Motion passed.**

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

#### 4. PRESENTATIONS

##### A. Chino Valley Town Council Report

**A Town of Chino Valley representative was not present to report.**

##### B. Board Members' Reports

###### i. Prescott Regional Communications (PRCC)

**Director Wasowicz was not present to report.**

###### ii. Public Records Requests

**Director Zurcher had nothing to add.**

###### iii. Legal Fees

**Director Zurcher had nothing to add.**

###### iv. Labor / Management

**Director Dobbs had nothing more to add.**

##### C. Letters from the Public

**Chief Freitag noted that this month's letters highlight why CAFMA handles good intent calls.**

##### D. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto. Any item discussed in the Division Reports is subject to discussion and direction by the Board; no action will be taken.

**Chief Freitag noted that the soon-to-be new Operations Chief, Chief John Feddema, was in attendance. He also stated that Mayer Fire Department had appointed him proxy to the Rules Committee with the Bureau of EMS regarding Article 10.**

**Chief Tharp reported that CAFMA was notified that Yavapai County Attorney's Office that Transwestern Pipeline had appealed their property values again for 2020, the 5th year in a row. He stated that over five years it will devalue our revenue by about \$120,000.00. The Attorney General's Office for the State of Arizona is appealing it again.**

**Fire Marshal Chase thanked Gordon Dibble and Director Zurcher for help during the 'Flying High Turkey Drive' stating that the Prescott Valley Fry's alone raised 1,200 turkeys of the 1,500 they were hoping to get between the three stores. He heard good comments regarding our engines involvement in several parades, including the Prescott Valley Light Parade.**

**Fire Marshal Chase reminded the Board of an award that had been given out a year ago for a gentleman that helped during a bad car wreck in the Paulden area on Highway 89. He announced that over the past year CAFMA had worked with the Carnegie Hero Fund Commission, an organization that awards the highest**

**honor for civilian heroism in the U.S. and Canada. Carnegie's December 16th press release included 18 individuals, and Julius Ortenzo, the gentleman that assisted in that accident was one of the recipients.**

**Chief Freitag reported that Assistant Fire Marshal Andie Smith submitted her retirement paperwork. He noted that she will come back in a part-time role.**

**Chair Pettit thanked the CAFMA staff for all the work they do.**

5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

**No public comments.**

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - November 25, 2019
- B. Approve General Fund Financial Statements
- C. Approve Fire Protection Agreement: Featheringill

**Motion to accept the consent agenda as presented.**

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

7. OLD BUSINESS

- A. Discussion and Direction to Staff Regarding Scheduling the Public Safety Personnel Retirement System (PSPRS) Unfunded Liability Workshop

**Chief Tharp stated that the workshop would be held February 24th, 2020 at 4:00 pm.**

8. NEW BUSINESS CONTINUED

- A. Presentation, Discussion, and Acceptance of FY 2019 Audit Report as Presented by Henry & Horne

**Andrew Gill, Henry+Horne Government Group Manager, presented the Fiscal Year 2019 Audit Report. All statements in reports are management statements that are tested by the auditors to determine if they are materially accurate and fair. Henry+Horne found that statements are presented fairly and have reported a**

**clean opinion.**

**Motion to accept this report.**

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

- B. Motion, Discussion, and Action Regarding Approval of Fiscal Year 2021 Budget Development Schedule

**Motion to accept the Fiscal Year 2021 Budget Development Schedule.**

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

- C. Discussion Regarding Ambulance Update

**Chief Freitag stated that Director Wasowicz had requested specific asks for the state legislature. He drafted a cover letter with requests and had John Flynn, Executive Director of the Arizona Fire District Association, review it. He expressed that once it is sent to legislators, CAFMA will send the letter and white paper out across the state so others may utilize format and verbiage.**

**Director Zurcher asked if Chief Freitag was planning to add the correspondence between the Bureau of EMS regarding them not taking a look at our complaints?**

**Chief Freitag stated that that can be added as an addendum.**

**Director Zurcher followed up by expressing that he wants the state legislators to understand that we have an ineffective state agency and that taxpayer dollars are being wasted.**

**Chair Pettit stated that all Board member names should be on the cover letter in ink, and that it be sent after first of year.**

9. ADJOURNMENT

**Motion to adjourn at 5:22 p.m.**

Move: Matt Zurcher Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

**Signature Page For: 2019 12 19 CEA Regular Minutes - Central Arizona Fire and Medical Authority  
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A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and "P".

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Darlene Packard , Board Clerk      01/28/2020