

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Monday, June 24, 2019, 4:30 pm - 5:00 pm
Chino Valley Town Hall,
202 N. State Route 89, Chino Valley, AZ**

In Attendance

Cynthia Gentle; Dane Beck; Darlene Packard; Dave Tharp; Jeff Wasowicz; Kylee Burch; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, June 24, 2019 at 4:30 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the Central Yavapai Fire District Board of Director's meeting to order on June 24, 2019 at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

There were no comments.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - May 23, 2019

B. Approve General Fund Financial Statements

C. Approve Bond Debt Service Financial Statements

D. Approve Transfer of May Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$719,872.00

Motion to approve the Consent Agenda.

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Cynthia Gentle

5. PUBLIC HEARING - Fiscal Year 2019-2020 Budget

The Board Chair shall open the public hearing for comments. Comments will be limited 3 minutes and the total time for the public hearings shall not exceed 15 minutes.

Chair Zurcher declared the Public Hearing on the Central Yavapai Fire District's Fiscal Year 2019-2020 Budget open for public comment at 4:31 p.m.

There were no comments.

Chair Zurcher closed the Public Hearing at 4:32 p.m.

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Re: Chino Valley and Central Yavapai Fire District's Joint Powers Agreement (JPA) Renewal and Update

Motion to go into Executive Session at 4:32 p.m.

Move: Darlene Packard Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Cynthia Gentle

7. OLD BUSINESS

Chair Zurcher reconvened into Public Session at 4:45 pm.

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

Chair Zurcher requested that Attorney Cornelius report back after the court date.

- B. Motion, Discussion, and Action Regarding Joint Powers Agreement (JPA) Renewal and Update

Motion to approve the renewal.

Attorney Cornelius advised that a clean version of the agreement will be circulated for signatures.

Move: Darlene Packard Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Cynthia Gentle

8. NEW BUSINESS

- A. Motion, Discussion, and Action Regarding Approval of Central Yavapai Fire District Resolution 2019-06 and Fiscal Year 2019-2020 Final Budget and 5-Year Projection

Chief Tharp informed the Board that this is the exact budget that was presented and tentatively approved in May. He asked for final approval and approval of the 5-Year Projection. He explained that the projection provides a forecast and potential levy, and he noted that PSPRS and other items are our best estimates. The estimates are in-line with the 2016 estimates and the creation of the Joint Powers Authority.

Motion to approve Central Yavapai Fire District Resolution 2019-06 and Fiscal Year 2019-2020 Final Budget and 5-Year Projection.

Move: Dane Beck Second: Cynthia Gentle Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Cynthia Gentle

- B. Motion, Discussion, and Action Regarding Approval of Central Yavapai Fire District

Fiscal Certification for Fiscal Year Budget 2019-2020

Chief Tharp explained that the next couple items are statutorily required. This certifies that the revenue being collected covers the expenses.

Motion to approve Central Yavapai Fire District Fiscal Certification for Fiscal Year Budget 2019-2020.

Move: Cynthia Gentle Second: Dane Beck Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Cynthia Gentle

- C. Motion, Discussion, and Action Regarding Approval of Fiscal Year 2020 Bond Tax Rate of \$0.1863

Chief Tharp explained that this is about a \$.02 decrease. This rate is in addition to the budget tax rate. The increase in the budget is offset by this rate.

Motion to approve Fiscal Year 2020 Bond Tax Rate of \$0.1863.

Move: Jeff Wasowicz Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Cynthia Gentle

- D. Motion, Discussion, and Action Regarding Approval of Resolution 2019-07 Assignment of Equity for Fiscal Year 2020

Chief Tharp explained that this is a new requirement for Fiscal Year 2020 and moving forward. This was recommended by our auditors and others working under a JPA. This is established under the General Accounting Standards Board (GASB). We previously provided the equity split at the end of the year; it is more clearly stated at the beginning of the budget year. Depreciation expense is not included in this equity split. This does not apply to the current year. The percentages are calculated on the funds required to operate and split between the two districts. The percentage may fluctuate if Chino Valley starts contributing more.

Motion to approve Resolution 2019-07 Assignment of Equity for Fiscal Year 2020.

Move: Dane Beck Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Cynthia Gentle

9. ADJOURNMENT

Motion to adjourn at 4:55 p.m.

Move: Dane Beck Second: Cynthia Gentle Status: Passed

Yes: Cynthia Gentle, Dane Beck, Darlene Packard, Jeff Wasowicz, Matt Zurcher

Clerk / Date

**Signature Page For: 2019 06 24 CEY Regular Minutes-Approved - Central Yavapai Fire District
Board of Directors - CY Regular Meeting - 7/22/2019**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D".

Darlene Packard , Board Clerk 07/23/2019