

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting
Thursday, May 23, 2019, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration,
8603 E. Eastridge Drive, Prescott Valley, Arizona**

In Attendance

Darlene Packard; Dave Dobbs; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Teresa Frawley

Not In Attendance

Dave Tharp

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Thursday, May 23, 2019 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Pettit called the Central Arizona Fire and Medical Authority Board meeting to order on May 23, 2019 at 5:00 p.m.
Attorney Cornelius attended telephonically.**

2. PLEDGE OF ALLEGIANCE

Chair Pettit led the Pledge of Allegiance.

3. PRESENTATIONS

A. Prescott Valley Town Council Report

No report provided.

B. Board Members' Reports

i. Prescott Regional Communications (PRCC)

Director Wasowicz had nothing new to add regarding PRCC. However, he did thank the Board and CAFMA members for all their support.

ii. Public Records Requests

Director Zurcher had nothing to add.

iii. Legal Fees

Director Zurcher had nothing to add.

iv. Labor/Management

Director Dobbs had nothing to add.

- C. Letters from the Public

Chief Freitag expressed appreciation of the handwritten notes.

- D. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto. Any item discussed in the Division Reports is subject to discussion and direction by the Board; no action will be taken.

Chief Freitag informed the Board that he will be sworn in as the Arizona Fire Chiefs Association president at the July conference.

Chief Bliss informed the Board that the water tanks are now operable in the upper Blue Hills with 32,000 gallons of water.

Chief Polacek mentioned that PRCC is on budget with the year end approaching. He also explained that he is working with representatives from Prescott Fire Department updating PRCC policies and procedures for fire response.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

There were no comments.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve CHV CEY CAFMA Budget Work Study Minutes - April 15, 2019
- B. Approve Regular Session Minutes - April 22, 2019
- C. Approve Executive Session Minutes - April 22, 2019
- D. Approve General Fund Financial Statements
- E. Approve Fire Protection Agreements: Barnes, Burnett, Reinert, Ross

Motion to accept the Consent Agenda as printed.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Discussion Pursuant to A.R.S. §38-431.03(A)(7) Re: Potential Real Property Purchase

Executive Session not required.

7. OLD BUSINESS

- A. Motion, Discussion, and Action Regarding Potential Real Property Purchase

Chief Freitag explained that the contracts are still open, and we are moving through the process with the title companies. The information will be public as soon as the contracts are complete.

8. NEW BUSINESS

A. Discussion Regarding Ambulance Update

Chief Freitag shared a power point presentation that was created by the Department of Health Services (DHS). He explained that DHS does not have the authority to regulate ambulance transport services. He met with AMR on April 4th and they were also present at the DHS meeting on May 20th. The presentation showed population growth in our area and standards for the certificate of necessity (CON) that was produced 30-40 years ago. AMR does meet the requirements of the outdated CON; however, that service level is not acceptable with today's standards. There is a discrepancy between response time data that we have and that AMR is reporting. Since AMR is a private company, they are not required to provide their data. Chief Freitag explained that there is no data link between PRCC and AMR, and the response time has increased since they moved their dispatch from Prescott to Glendale. It is our belief that AMR is adding a data link in July so that they receive the dispatch at the same time we receive it. However, the problem is the lack of available ambulances.

Chief Freitag explained population density according to urban (1,000 population per square mile), suburban, and rural. The State's current CON does not take these standards into account. He reviewed community expectations and DHS' exceptions and explained that the CON covers 1,900 miles (Surprise to Grand Canyon). DHS also provided suggestions for CAFMA, Prescott Fire, and AMR.

Chief Freitag provided situations in which AMR did not have ambulances available to respond. Another meeting is scheduled with AMR and our partners for July 13th. Chief Freitag expressed his concern with awarding a contract without conducting a competitive bid process when we have three years of data showing poor response in addition to the response times in the valley. We are ultimately responsible for the care of individuals in our community.

Chair Pettit confirmed that the CON is statutorily defined.

Chief Freitag stated that there is no prohibition to soliciting providers, but they have to get a CON prior to approval. He explained the process and shared that an ambulance service may not want to go through the process.

Chief Freitag mentioned that Pete, our AMR representative, was in the audience. He is doing a great job with what he has, but it's not working. Chief Freitag explained that we need at least 5 to 6 ambulances in our area for 911 transports.

B. Motion, Discussion, and Action Regarding Approval of Central Arizona Fire and Medical Authority Tentative Fiscal Year 2019-2020 Budget

Chief Bliss explained that the tentative budget with the \$6,100 paramedic stipend was approved by Chino Valley and Central Yavapai Boards. The CAFMA Board has the option of approving either the \$6,100 or \$6,500 stipend; however, if the \$6,500 stipend is approved, there will have to be a corresponding cut in the budget. He explained that this would potentially be a position cut.

Director Wasowicz thanked staff for all the information and the budget development.

Chair Pettit also voiced appreciation and stated that the paramedic pay was addressed 10 years ago. She favored the \$6,500 to be closer to fair market; however, Chino Valley is at the max tax rate.

Director Dobbs thanked staff and operation personnel for everyone working together, and he said the \$6,100 would not be a surprise to them.

Director Zurcher suggested revisiting this issue in the future.

Motion to accept Budget A of the Fiscal Year 2019-2020

Move: Matt Zurcher Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

C. Discussion Regarding Chief Freitag's Annual Evaluation – No Action Required

Chief Bliss explained the process for completing Chief Freitag's annual evaluation which is due in June. All directors will receive a copy of the evaluation form to be completed. Board members may contact Chiefs Tharp or Bliss with questions. Forms should be submitted at the June meeting.

Chair Pettit explained that the Board encourages all Board member (Chino Valley and Central Yavapai) participation and CAFMA Board will perform the evaluation in executive session at the June meeting.

9. ADJOURNMENT

Motion to adjourn at 5:38 p.m.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

Clerk / Date