

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting
Monday, February 25, 2019, 4:30 pm - 6:00 pm
Chino Valley Town Hall,
202 N. State Route 89, Chino Valley**

In Attendance

Darlene Packard; Dave Dobbs; Dave Tharp; Julie Pettit; Laura Mowrer;
Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixson

Not In Attendance

Jeff Wasowicz

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, February 25, 2019 at 4:30 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Clerk Packard called the Central Arizona Fire and Medical Authority Board meeting to order on February 25, 2019 at 4:42 p.m. Chair Pettit and Attorney Cornelius attended telephonically.

2. PLEDGE OF ALLEGIANCE

Clerk Packard led the Pledge of Allegiance.

3. PRESENTATIONS

A. Chino Valley Town Council Report

Chino Valley Mayor Croft informed the Board that the Town of Chino Valley will be holding a special election on May 21, 2019 to ask voters to approve establishing a primary property tax to fund road construction and maintenance. There will also be a ballot item asking voters to approve the purchase of private water systems within the Town. Mayor Croft mentioned that they are also accepting proposals for management of the Chino Valley Shooting Range, and he encouraged volunteers to join them in preparing for Chino Valley's 50th anniversary scheduled for 2020. Additional information may be found on the Town's website www.chinoaz.net.

B. Board Members' Reports

- i. Prescott Regional Communications (PRCC)

No update was provided.

- ii. Public Records Requests

Director Zurcher had nothing more to add.

- iii. Legal Fees

Director Zurcher had nothing more to add.

- iv. Labor / Management

Director Dobbs mentioned that Labor has their figures back, and they will be meeting with Management to discuss.

C. Alarm Summary 2018

Chief Bliss presented the 2018 Annual Alarm Summary which can be found on our website cazfire.org under About and Statistics & Maps.

D. Letters from the Public

Chief Freitag was appreciative of the long, handwritten letter and also mentioned that Assistant Fire Marshal Andie Smith has been doing a great job connecting with the communities.

- E. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto. Any item discussed in the Division Reports is subject to discussion and direction by the Board; no action will be taken.

Chief Freitag shared that investigative reporter Dennis Wagner is not moving forward with his newspaper article, and to the Chief's knowledge, there are no criminal investigations against the Agency or its employees.

Chief Freitag explained that he sent a letter to the Department of Forestry and Fire Management (DFFM) as the State of Arizona owes CAFMA \$1.2 mil from last year's responses to off-district fires/incidents. He explained that we can continue to protect our local areas; however, we are no longer able to send resources off district until we receive payment. To work on a resolution, Chief Freitag and Director Packard met with Senate President Karen Fann to discuss concerns. Senator Fann is trying to increase the revolving funds from \$10 mil to \$20 mil so that the State is able to pay the \$12.4 mil they owe to fire agencies.

Chief Freitag mentioned that staff met with PSPRS members regarding how PSPRS determines their calculations, and there will be another meeting with those that complete the actuarial calculations as there are still unanswered questions.

Chief Freitag stated that there was a stakeholders' meeting concerning our issues with response times from the current transport service. We have had three untoward outcomes in the area over the last six months (two in CAFMA's area and one in Prescott) which are unacceptable. We are working with DHS to

determine the best approach. The current CON has not been updated in 30 years; however, the national standards and population density have changed. He explained that we are the only area in the State that has a monopoly for transport services; we have no option. We would like to see another private provider bid for this area.

Director Packard confirmed that there have been three deaths in the last six months.

Chief Tharp added that we have received the net assessed valuations from the County, and they are favorable and allow us to consider additional services that have been placed on hold previously. However, the medical insurance quote increased 5%, dental decreased 6%, and worker's compensation increased 23%. He brought up the concept of risk pools as there are only two worker's compensation carriers and only one will provide a quote. He is in support of creating a risk pool and cited that the City of Prescott, school districts, and other agencies utilize them. A pool could be created with two large agencies and then others could be added.

Fire Marshal Chase provided that there was a very productive meeting with local contractors to discuss the new March 1 fee schedule. He explained that Sandy Griffis with the Yavapai County Contractors Association mailed 100+ invitations, and we had representatives from four companies. Fire Prevention is going to plan an annual contractor meeting to improve communications.

Chief Freitag appreciated the outstanding job from the Fire Prevention staff.

Chief Bliss stated that the Planning and Logistics staff did a great job during the snow storm.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

There were no public comments.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - January 28, 2019
- B. Approve General Fund Financial Statements
- C. Approve Fire Protection Agreements - Dalrymple, Beckman
- D. Approve Policy Amendments:

408 Insurance and Related Benefits
608 Tobacco

Motion to approve the Consent Agenda.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

6. NEW BUSINESS

Item C. was taken out of order.

- A. Analysis of Fiscal Year Ending June 30, 2018 Audit and Review of Equity of the Respective Agencies

Chief Tharp provided highlights of the Fiscal Year ending June 30, 2018 audit. The highlights he discussed are listed in the financial statements with the pension liabilities and other employee benefits explained on Pages 29-44. The audit (FY 2017-2018 CEA Audit) is on the CAFMA website www.cazfire.org under Administration, Financial Documents, and Central Arizona Fire and Medical Authority.

- B. Motion, Discussion and Action Regarding Approval of End of the Fiscal Year 2018 Excess General Fund Transfer of \$968,630.38 to the Capital Reserve Account

Chief Tharp explained that this is the balance remaining after all accounts have been reconciled, and the funds need to be moved to the Capital Reserve Account for future capital purchases or cost reduction.

Motion to transfer \$968,630.38 that is excess from 2018 general funds to the Capital Reserve Account.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

- C. Motion, Discussion, and Action Regarding Fuels Reduction Grant by the City of Prescott - With Partial Payment Consideration by CAFMA for Areas Affected - Maximum Contribution of \$4,598

Chief Freitag explained that we have partnered with the City in the past and this area is within CAFMA's boundaries. Any reduction of fuels will benefit our residents.

Prescott Fire Chief Light explained that this community lies within the City and CAFMA boundaries; 10% of the cost is paid by the City of Prescott and the State grant pays 90%. The work will be completed by the City fuels reduction group.

Chief Tharp stated that there is a budget line item for fuels reduction grants.

Motion to make a contribution of \$4,598 for fuels reduction grant.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

- D. Motion, Discussion, and Action Regarding Approval of Intergovernmental Agreement (IGA) with Prescott Valley Police Department for Radio Technician Services

Chief Bliss informed the Board that the proposed agreement is between CAFMA and Prescott Valley Police Department to provide technical services for their radio system. This agreement is similar to the agreement we have with the County. The agreement is based on the idea that it is better to have a pool of technicians in the area managed by one entity and supported by several of the entities. Prescott Valley will pay for a portion of an employee, and we will provide services to maintain their system.

Clerk Packard asked for a motion and Director Dobbs stated, "So moved".

Move: Dave Dobbs Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

7. ADJOURNMENT

Motion to adjourn at 5:42 p.m.

Move: Dave Dobbs Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Matt Zurcher

Clerk / Date

Signature indicating approval on next page.

Signature Page For: 2019 02 25 CEA Regular Minutes-Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 3/25/2019

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is fluid and cursive, with a large initial "D" and a distinct "P".

Darlene Packard , Board Clerk 03/26/2019