

AGENDA

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
CV Regular Meeting
Monday, November 26, 2018, 4:00 pm - 4:30 pm
Central Arizona Fire and Medical Authority,
Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona**

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, November 26, 2018 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. PRESENTATION

A. Update Regarding Financial Statements

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - September 24, 2018

B. Approve Regular Session Minutes - October 22, 2018

6. VOTE TO GO INTO EXECUTIVE SESSION

A. Legal Advice and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431(A)(3) Regarding Draft Correspondence to the Attorney General's Office

7. NEW BUSINESS

A. Motion, Discussion, and Action Regarding Draft Correspondence to the Attorney General's Office

B. Motion, Discussion, and Action Related to Acceptance of Appointment Letter from Yavapai County Board of Supervisors for Chino Valley Fire District Board Members

8. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.



YAVAPAI COUNTY TREASURER

1015 Fair Street
Prescott, AZ 86305
www.yavapai.us
(928) 771-3233
Fax (928) 771-3390

Ross D. Jacobs
Treasurer

Sara L. Davis
Chief Deputy

November 14, 2018

To All Yavapai County Districts:

I apologize for the extreme delay in mailing your monthly statement(s). We have converted to a new system and have experienced some challenges in the process. We delayed generating the statements to ensure your accounts reflected all deposits, taxes and cleared warrants. Enclosed you will find a statement that has been generated from our new system.

The enclosed statement is for July 1, 2018 through October 31, 2018. You have received July and August 2018 statements generated from our old system. We are including July and August with the September and October statements so you may do a comparison. Our old system and new system round differently. As you compare the detail, you will see some differences in taxes received. School Districts will also find differences in School Equalization and Fire Districts will see the difference in FDAT amounts. The differences should be pennies.

Due to incorrect average daily balances in our new system, the July 2018 Investment Interest was not calculated correctly. Adjustments to correct July 2018 interest apportionment will be reflected on your November 2018 statements.

Now that we have accurate average daily balances in our system; we will apportion Investment Interest for August, September, and October 2018 in November 2018.

If you have any questions or concerns regarding your new statements, please report them to web.trestrans@yavapai.com.

Beginning in December 2018, we will resume sending statements at the start of each month. Once again, I would like to apologize for the delay.

Sincerely,

Ross D. Jacobs, Yavapai County Treasurer

MINUTES

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
CV Regular Meeting
Monday, September 24, 2018, 4:00 pm - 4:30 pm
Central Arizona Fire and Medical Authority, Administration,
8603 E. Eastridge Drive, Prescott Valley**

In Attendance

Cyndy Dicus; Dave Tharp; Laura Mowrer; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixon; Todd League

Not In Attendance

Dave Dobbs; Julie Pettit

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, September 24, 2018 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Dicus called the Chino Valley Fire District Board meeting to order on September 2, 2018 at 4:01 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Dicus led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

There were no requests to speak.

4. PRESENTATION

A. Election Process

Chief Tharp informed the Board that he received confirmation from the Board of Supervisors that no election is required, this will save the District approximately \$40,000 in election costs. The current Board term ends November 30, 2018; the existing members of Dicus and Dobbs will be sworn in again in December and are required to attend six hours of mandatory training.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - August 27, 2018

- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financials
- D. Approve Bond Fund 2007 Financials
- E. Transfer August Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$12,932.43

Motion to accept the consent agenda items A through E.

Move: Todd League Second: Rick Mayday Status: Passed

Yes: Cyndy Dicus, Todd League, Rick Mayday

6. NEW BUSINESS

- A. Motion, Discussion and Possible Action Regarding Bids Received for Station 61 Remodel

Chief Bliss informed the Board that this project is utilizing bond funds. He requested approval to move ahead with Haley as the contractor. He stated that he is not asking for the price to be approved at this time.

Chief Freitag explained that the Chino Valley bond funds must remain as part of the Chino Valley Fire District and that can be achieved by utilizing these funds for the station remodel.

Chief Bliss explained there were two alternates 1) Replace the 400 amp with 600 amp; however, it was determined that it was not needed. 2) Replace existing lighting with LED. This is in the plan at an additional cost of \$12,000.

Chief Freitag mentioned that several contractors reviewed the site; however, we only received two bids. He is not sure why there is such a large price difference in the two bids.

Motion to move ahead with Haley Construction and come back to this Board in October.

Move: Todd League Second: Rick Mayday Status: Passed

Yes: Cyndy Dicus, Todd League, Rick Mayday

7. ADJOURNMENT

Motion to adjourn at 4:11 p.m.

Move: Todd League Second: Rick Mayday Status: Passed

Yes: Cyndy Dicus, Rick Mayday, Todd League

Clerk / Date

MINUTES

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
CV Regular Meeting
Monday, October 22, 2018, 4:00 pm - 4:30 pm
Chino Valley Town Hall
202 N. State Route 89, Chino Valley, Arizona**

In Attendance

Dave Dobbs; Julie Pettit; Laura Mowrer; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixon

Not In Attendance

Cyndy Dicus; Dave Tharp; Todd League

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, October 22, 2018 at 4:00 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Director Mayday called the Chino Valley Fire District Board meeting to order on October 22, 2018 at 4:04 p.m. Directors Pettit and Dobbs attended telephonically. Chief Bliss was also in attendance.

2. PLEDGE OF ALLEGIANCE

Director Mayday led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

There were no requests to speak.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - September 24, 2018

B. General Fund Financial Statements

C. Approve Resolution 2018-05 and Annexation of Lopez Property, 374 N. Josie Trail, Parcel 306-35-220S

Director Mayday asked that Item B be removed from the Consent Agenda. Attorney Cornelius advised that the County has not provided financial statements. Chief Freitag elaborated that the County's IT Department performed an upgrade and has not been able to provide financials to anyone.

Director Pettit asked that Item A be pulled as she was not present for that meeting and there is no quorum without her vote.

Motion to approve annexation of Lopez property.

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Julie Pettit, Rick Mayday

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431(A)(3) Regarding Recent Open Meeting Law Matters before the Arizona Attorney General's Office

Executive Session was not required. Item to be placed on the November agenda.

6. NEW BUSINESS

- A. Motion, Discussion, and Action Regarding Recent Open Meeting Law Matters before the Arizona Attorney General's Office

Attorney Cornelius advised that this item will be discussed next month.

- B. Motion, Discussion, and Possible Action Regarding Haley Contract for Station 61 Remodel

Chief Bliss explained that the Board had approved moving forward with Haley as the contractor. He stated that the contract is \$512,230 to cover the remodel of Station 61 plus one alternate to replace the light fixtures with LED.

Motion that we approve contract for Station 61 remodel as presented.

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Julie Pettit, Rick Mayday

- C. Discussion and Direction to Staff Regarding December Board Meeting Date

Chief Freitag explained that the December Board meeting falls on Christmas Eve and suggested Thursday, December 20 as an alternate date.

The Board was in agreement. This will be reviewed by the other Boards.

7. ADJOURNMENT

Motion to adjourn at 4:11 p.m.

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Julie Pettit, Rick Mayday

Clerk / Date

YAVAPAI COUNTY BOARD OF SUPERVISORS



**1015 FAIR STREET
PRESCOTT, ARIZONA 86305
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**Kim Kapin
Clerk of the Board/ Special Districts Coordinator
Kim.kapin@yavapai.us**

MEMORANDUM

TO: Chino Valley Fire District

FROM: Kim Kapin, Clerk of the Board

DATE: September 6, 2018

RE: Cancellation of Election

Pursuant to your request, and in compliance with A.R.S. §16-410, the Yavapai County Board of Supervisors cancelled the election for two Board Members of the Chino Valley Fire District at the September 5, 2018 Board of Supervisors Meeting, and appointed Cyndy Dicus and David Dobbs to the Chino Valley Fire District Board.

Enclosed, please find the Certificates of Election for the above mentioned Board Members, along with an Oath of Office Form for each Member. Please have them read and complete both sides of the Oath of Office Form and return it to our office upon completion.

Thank you.

To reach County Offices toll-free from the following areas, call:

Verde Valley.....639-8100

(All other areas call toll-free 1-800-771-2797)

Black Canyon495-8800