

MINUTES

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
CV Regular Meeting
Monday, July 23, 2018, 4:00 pm - 4:30 pm
Central Arizona Fire and Medical Authority Administration
8603 E. Eastridge Drive, Prescott Valley, Arizona**

In Attendance

Cyndy Dicus; Dave Dobbs; Dave Tharp; Julie Pettit; Laura Mowrer; Nicolas Cornelius;
Scott A Freitag; Susanne Dixon; Todd League

Not In Attendance

Rick Mayday

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, July 23, 2018 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Dicus called the Chino Valley Fire District Board meeting to order on July 23, 2018 at 4:01 p.m. Director Dobbs attended telephonically.

2. PLEDGE OF ALLEGIANCE

Chair Dicus led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

Chair Dicus opened the meeting for public comment. There were no comments.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - June 25, 2018

- B. Approve Executive Session Minutes - June 25, 2018
- C. Approve Central Yavapai, Chino Valley, and Central Arizona Fire and Medical Joint Budget Meeting Minutes - June 25, 2018
- D. Approve General Fund and Capital Reserve Financial Statements
- E. Approve Bond Debt Service Financials
- F. Approve Bond Fund 2007 Financials
- G. Transfer June Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$90,835.78

Motion to accept the consent agenda as presented on the agenda itself, Items A through G.

Move: Julie Pettit Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to §38-431.03(A)(1) and §38-431-03(A)(3) Regarding Addendum to Agreement between Kendhammer & Partners, LLP and Chino Valley Fire District for Indemnity Costs

Per Attorney Cornelius Executive Session was not required.

6. OLD BUSINESS

Items were discussed out of order.

- A. Motion, Discussion, and Action Regarding Proposed Amendment to Agreement between Kendhammer & Partners, LLP and CVFD for Indemnity Costs

Attorney Cornelius stated that he wanted to discuss this item in open meeting due to public concern and that he was not providing legal advice. He informed the Board that he used existing indemnity language and added specific language regarding legal fees. The Agency is engaged in multiple contracts with this language. He also consulted with his ethics counsel, Linda Shely. She can provide the Board with names of attorneys if the Board would like legal advice on this or other matters.

Director Pettit suggested Attorney Cornelius provide Linda Shely's contact information should the Board need it.

Director Pettit stated the language is standard and she made a motion to accept it.

Move: Julie Pettit Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League

7. NEW BUSINESS

- A. Motion, Discussion, and Action Regarding Review and Selection of Audit Services for Fiscal Years 2018-2020

Chief Tharp stated per the Board's direction, staff solicited bids for auditing services. Four bids were received; however, one was rejected as it arrived after the deadline. The three remaining bids meet the RFP qualifications. He reminded the board that we try to obtain a new auditor every three to four years. Our previous auditor, HintonBurdick's bid was the highest. Chief Tharp asked the Board to make a selection and explained that each auditor has presented a three-year bid for the audits of all three agencies to be completed at the same time.

Bids were: Henry + Horne at \$96,000; ATLAS at \$104,900 and HintonBurdick was \$111,272. HintonBurdick has set all the precedents for moving forward as they conducted the background of the joint venture, performed all of the vetting of the JPA and its setup.

Motion contingent upon approval of the other Boards that we select Henry + Horne for Chino Valley Fire District for auditing services in the amount of \$12,000 for a three-year contract.

Move: Todd League Second: Julie Pettit Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League

- B. Motion, Discussion, and Action Regarding Annexation and Resolution 2018-04, Sundt, 1650 E. Prescott Ranch Road, Parcel 305-01-005S

Chief Polacek confirmed there were no issues with this annexation.

Motion to approve annexation of the Sundt property, 1650 E. Prescott Ranch Road, Parcel 305-01-005S

Move: Todd League Second: Julie Pettit Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League

8. ADJOURNMENT

Motion to adjourn at 4:19 p.m.

Move: Julie Pettit Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League

Clerk / Date