

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai / Chino Valley / Central Arizona Fire and Medical
Joint Budget Meeting
Monday, April 23, 2018, 4:30 pm - 5:00 pm
Chino Valley Town Hall, 202 N. State Route 89, Chino Valley**

**** REVISED ****

In Attendance

Cyndy Dicus; Darlene Packard; Dave Dobbs; Dave Tharp; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixon; Todd League; Tom Steele; ViciLee Jacobs

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District, Chino Valley Fire District and Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Yavapai Fire District, Chino Valley Fire District and Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, April 23, 2018 at 4:30 p.m.** The meeting will be held at **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board(s) may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Agencies' Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CHINO VALLEY FIRE DISTRICT
Chair Dicus called the Chino Valley Fire District (CVFD) Board to order on April 23, 2018 at 4:30 p.m.
2. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
Chair Pettit called the Central Arizona Fire and Medical Authority (CAFMA) Board to order on April 23, 2018 at 4:31 p.m.
3. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CENTRAL YAVAPAI FIRE DISTRICT
Chair Packard called the Central Yavapai Fire District (CYFD) Board to order on April 23, 2018 at 4:30 p.m.
4. PLEDGE OF ALLEGIANCE
Chair Dicus led the Pledge of Allegiance.
5. Approve Budget Work-Study Minutes - April 9, 2018
Motion to approve April 9, 2018 minutes.
Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, ViciLee Jacobs, Darlene Packard, Tom Steele, Cyndy Dicus, Jeff Wasowicz, Matt Zurcher, Todd League, Rick Mayday

Abstain: Julie Pettit

6. OLD BUSINESS

A. Budget Discussion and Direction to Staff

Chief Bliss provided updated budget documents to the Board. He mentioned that the \$160 for the Prescott newspapers was a left over item and has been removed as the Courier is electronic. Chief Bliss explained that \$1.2 mil was added to the budget as we did not receive the SCBA grant. This amount comes out of capital due to it being in the long-term plan, so it does not affect the tax rate. He mentioned that the purchase may be combined with other agencies to realize savings due to a larger purchase. The tax rate did not change since the last meeting. Chief Bliss provided an email to Board members that addressed the work-study session discussion including how utility costs are budgeted and information regarding paramedic pay. Chief Bliss asked the Board to provide direction to staff so that a tentative budget could be presented at the May meeting. He advised that we are still waiting for the worker's compensation rate.

Chair Pettit asked for there is an estimate for the worker's compensation costs.

Chief Tharp advised the Board that he contacted the broker and explained that the experience modification (EMOD) rate was 1.29 last year and this year's rate is 1.30. Some insurance companies will drop organizations at 1.25. Last year that was a \$165,000 increase. He mentioned that using Chino's EMOD of .79 helped keep costs down. Chief Tharp reminded the Board that they will be asked to approve the Tentative Budget at the May meeting. Once it is approved, the budget cannot be increased; it can only decrease. He advised that we will have worker's compensation numbers by then.

Director Jacobs asked for clarification of the large project fund line item of \$55,000 with a \$20,000 variance.

Chief Bliss advised the Board that the large project line covers a variety of items and changes yearly. We are anticipating making repairs to Station 57 parking lot, and if funds remain, Station 59 parking lot will be repaired.

Director Jacobs stated that she wanted to be certain that money is spent as stated and that funds are not being taken from the maintenance, and she asked for the Capital Fund balance.

Chief Tharp explained that information is in the CAFMA packet; the current Capital Reserve balance is about \$6.2 mil.

The Capital Reserve account funding was discussed.

Chair Pettit verified that the only change to the budget was the SCBA line item due to not receiving the grant.

Director Wasowicz confirmed that if nothing changes tonight, the only change will be the worker's compensation.

Chief Bliss confirmed those are correct unless additional information is presented.

Director Jacobs asked if the Board could send an email if they found other expenses they want cut.

Chief Bliss explained that a special Board meeting may be needed if there are significant changes.

Chair Pettit suggested a deadline of May 10th for any budget changes to allow staff

time to make adjustments prior to the May meeting.

Chief Bliss explained that there is an option to present two draft budgets at the May meeting if there is a large item to consider.

Director Wasowicz thanked Chief Bliss for providing the additional information after the work-study session and stated it was very helpful.

7. NEW BUSINESS

A. Discussion and Direction to Staff Regarding May Board Meeting Date

Chief Freitag suggested holding the May Board meetings on May 24, 2018 as May 28th is a holiday and this allows time to prepare financials.

The Board was in agreement to hold the May meeting on May 24th.

B. Notification of Arizona Attorney General Opinion **

Attorney Cornelius felt it was imperative to update all Boards

Attorney Cornelius asked that this item be added to the agenda to address a recent Attorney General's opinion related to the creation of Central Arizona Fire and Medical Authority which Central Yavapai Fire District and Chino Valley Fire District created.

Attorney Cornelius advised the Boards that the Arizona Attorney General provided an opinion regarding the legality of Central Arizona Fire and Medical Authority. He explained that three questions were raised:

1. Whether the Central Arizona Fire and Medical Authority Joint Powers Agreement implemented between Central Yavapai Fire District and Chino Valley Fire District is proper under state law.
2. Whether the Agreement disenfranchises Central Yavapai Fire District voters or otherwise violates Arizona's Constitution.
3. If there was any disenfranchisement or illegality, what recourse may be available.

Attorney General's Summary Answer:

Arizona law expressly allows fire districts to enter into agreements to form separate legal entities such as the Central Arizona Fire and Medical Authority (CAFMA). The Agreement does not disenfranchise Central Yavapai Fire District voters or otherwise violate the Arizona Constitution under the theories proffered in the opinion request. As a result, no legal recourse is available.

Attorney Cornelius advised that the full opinion is available on the Arizona Attorney General's website.

8. ADJOURNMENT

Motion to adjourn meeting.

Move: Darlene Packard Second: Matt Zurcher Status: Passed
Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

Motion to adjourn meeting.

Move: Todd League Second: Dave Dobbs Status: Passed
Yes: Dave Dobbs, Cyndy Dicus, Todd League, Julie Pettit, Rick Mayday

Motion to adjourn meeting.

Move: Tom Steele Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Meeting was adjourned at 4:56 p.m.

Central Yavapai Fire District Board Clerk / Date

Chino Valley Fire District Board Clerk / Date

Central Arizona Fire and Medical Authority Board Clerk / Date

Signature indicating approval on next page

Signature Page For: 2018 04 23 Central Yavapai Chino CAFMA Minutes-Approved.pdf - Central Yavapai / Chino Valley / Central Arizona Fire and Medical - Joint Budget Meeting - 5/24/2018



Darlene Packard 05/25/2018



Dave Dobbs 05/25/2018



Jeff Wasowicz 05/25/2018