

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting**

Thursday, December 21, 2017, 4:30 pm - 5:30 pm

Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley

In Attendance

Darlene Packard; Dave Dobbs; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixson

Not In Attendance

Dave Tharp

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Thursday, December 21, 2017 at 4:30 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chair Pettit called the Central Arizona Fire and Medical Authority Board of Director's meeting to order on December 21, 2017 at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

Chino Valley Mayor Croft led the Pledge of Allegiance.

3. PRESENTATIONS

A. Chino Valley Town Council Report

Mayor Croft presented an update on Chino Valley activities and mentioned that they will be updating their strategic plan next year. He expressed his appreciation for the fire department.

B. Board Members' Reports Including: Prescott Regional Communications (PRCC), Public Records Requests, Legal Fees, and Labor/Management

Prescott Regional Communications (PRCC) report: Director Wasowicz explained that he reviewed the monthly invoice and it is in line.

Public Records Requests: Director Zurcher had nothing more to add than what was submitted.

Legal Fees: No comments.

Labor/Management: Director Dobbs advised that their was only a brief meeting due to off-district responses.

4. CALL TO THE PUBLIC

Those wishing to address the Central Arizona Fire and Medical Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

Chair Pettit opened the meeting for public comments.

Chris Kuknyo, President of Citizen's Tax Committee, voiced his concerns related to the last meeting. He expressed his opinion that CAFMA spends the money and that there is no representation from Chino Valley or Central Yavapai. He raised the issue related to the attorney representing all three agencies and conflict of interest. He mentioned his concern related to the legality of CAFMA. His comments were cut short as he used his allotted three minutes.

Attorney Chris Jensen advised the Board that he had addressed the CYFD Board in June 2016 regarding the access roads to Emanuel Pines Camp. He has a document that contains 26 signatures. He expressed his opinion that the width of the road is in violation of fire code and requested that no further permits be issued until the issue is resolved. He asked that this item be placed on the agenda for possible action; if the item is not placed on the agenda, he will consider that as a no and will proceed accordingly.

Myrna Lieberman stated that she watched video on Prescott eNews regarding the election. She asked what the election would cost and voiced her opinion that the Board was afraid to conduct an election.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - November 27, 2017
- B. Approve General Fund Financial Statements
- C. Approve Fire Protection Agreement for Hoover and three agreements for Roundy

Motion to approve Consent Agenda.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

6. CORRESPONDENCE

- A. Letters from the Public

Chief Freitag advised the Board that we are continuing to receive thank you notes from California residents; our crew just returned also. He mentioned that we received a first place for the decorated engine in the Prescott parade.

Director Wasowicz mentioned that California residents are very grateful for the out of state support.

- B. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire

Authority and the status and progress relating thereto

Chief Freitag explained that he attached a letter from the Department of Health Services (DHS); AMR left a patient after arriving on scene so we transported the patient. Given the circumstances, DHS did not have an issue with our transport. He explained we have completed our personnel meetings using the new Zoom program and it worked well.

Chief Freitag explained that Chief Tharp has been working with the auditors; we are waiting for the PSPRS amortization schedule. We anticipate having the audit at the January meeting.

Fire Marshal Chase advised the Board that Prescott Fire has received a \$150,000 grant for defensible space; this was a multi-agency project.

Chief Polacek mentioned that he and Chief Bliss have been working with the vendors to transfer data to the new records management system; it is on schedule.

Chief Feddema is preparing the 2018 training schedule; Fire Ops 101 is being scheduled.

Chief Freitag explained that Technical Services Manager Ogden and his division have been working on updating the modems for the new software.

7. NEW BUSINESS

A. Appointment of Fire Board Chairperson and Clerk

Motion keep the status quo of Director Pettit as Chair and Director Packard as Clerk.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

B. Approve Budget Development Schedule Contingent Upon Approval of Chino Valley and Central Yavapai Fire Districts

Chief Freitag advised the Board that this schedule follows a similar pattern each year; CYFD and Chino have to approve all of the expenditures. As we move forward, there will be joint Board meetings so that everyone may discuss the budget. CYFD and Chino need to approve the schedule also.

Motion to abide by what the other two boards decide.

Move: Darlene Packard Second: Jeff Wasowicz Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

8. ADJOURNMENT

Motion to adjourn at 4:54 p.m.


Move: Matt Zurcher Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

Clerk / Date

Signature indicating approval on next page.

Signature Page For: 2017 12 21 CAFMA Minutes-Approved.pdf - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 1/22/2018

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive, flowing style with a large initial "D".

Darlene Packard , Board Clerk 01/23/2018