

## AGENDA

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
Regular Meeting**

**Tuesday, August 15, 2017, 3:30 pm - 4:30 pm**

**Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley**

### NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Tuesday, August 15, 2017 at 3:30 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017 and Addendum
- B. Approve Regular Session Minutes - July 25, 2017
- C. Approve Executive Session Minutes - July 25, 2017
- D. Approve General Fund Financial Statements
- E. Approve Bond Debt Service Financial Statements
- F. Transfer July Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$52,864.89

5. OLD BUSINESS

- A. Discussion and Possible Action Regarding Moving Monthly Board Meetings to the Fourth Monday or Tuesday of the Month

6. NEW BUSINESS

- A. Approve Annexation and Resolution 2017-17 - Miller - 14055 E. Agua Fria Lane - Parcel 402-11-020

7. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. § 38-431.03(A)(3) Regarding Attorney Cornelius' Follow-up to Chief Freitag's Complaint and Director Jacobs' Response
- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Letter Received by Chair Packard From Attorney Pilch
- D. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Personnel Matter Pursuant to A.R.S. §38-431.03(A)(1) Concerning the Formal Investigation into Director Jacobs' Allegation Re: Possible Coercion of Staff by Chief Freitag

8. OLD BUSINESS CONTINUED

- A. Discussion and Possible Action Related to Training Center Drainage Issues
- B. Discussion and Possible Action Regarding Attorney Cornelius' Follow-up to Chief Freitag's Complaint and Director Jacobs' Response

9. NEW BUSINESS CONTINUED

- A. Discussion and Possible Action Regarding Letter Received by Chair Packard from Attorney Pilch
- B. Discussion, Possible Direction, and Follow up from Attorney Cornelius Concerning the Formal Investigation into Director Jacobs' Allegation Re: Possible Coercion of Staff by Chief Freitag

10. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai / Chino / Central Arizona Fire and Medical  
Joint Fire Board Meeting**

**Tuesday, June 27, 2017, 4:45 pm - 5:30 pm**

**Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley**

### **In Attendance**

Cyndy Dicus; Darlene Packard; Dave Dobbs; Dave Tharp; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixson; Todd League; Tom Steele; ViciLee Jacobs

### **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley and Central Yavapai Fire Districts and Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority** will hold a special meeting open to the public on **Tuesday, June 27, 2017 at 4:45 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

#### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

##### **A. Chino Valley Fire District Board of Directors**

**Board Chair Dicus called the Chino Valley Fire District Board of Directors to order on June 27, 2017 at 4:46 p.m. for a Joint Session.**

##### **B. Central Yavapai Fire District Board of Directors**

**Board Chair Packard called the Central Yavapai Fire District Board of Directors to order on June 27, 2017 at 4:46 p.m. for a Joint Session.**

##### **C. Central Arizona Fire and Medical Authority Board of Directors**

**Board Chair Pettit called the Central Arizona Fire and Medical Authority Board of Directors to order on June 27, 2017 at 4:46 p.m. for a Joint Session.**

#### **2. PLEDGE OF ALLEGIANCE**

**Director Pettit led the recitation of the Pledge of Allegiance.**

#### **3. CALL TO THE PUBLIC**

Those wishing to address the Chino Valley Fire District, Central Yavapai Fire District, or Central Arizona Fire and Medical Authority Board of Directors need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The

Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

**Board Chair Pettit opened the meeting for public comments.  
No comments were made.**

4. CONSENT AGENDA

A. Approve Joint Session Minutes - May 16, 2017

**CAFMA Board - Motion to approve Joint Session Minutes of May 16, 2017.**

**Move: Julie Pettit Second: Dave Dobbs Status: Passed**

**Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher**

**CYFD Board - Motion to approve Joint Session Minutes of May 16, 2017.**

**Move: Darlene Packard Second: Matt Zurcher Status: Passed**

**Yes: ViciLee Jacobs, Darlene Packard, Jeff Wasowicz, Matt Zurcher, Tom Steele**

**CVFD: Motion to approve Joint Session Minutes of May 16, 2017.**

**Move: Cyndy Dicus Second: Dave Dobbs Status: Passed**

**Yes: Dave Dobbs, Julie Pettit, Rick Mayday, Todd League, Cyndy Dicus**

5. PUBLIC HEARING - CENTRAL YAVAPAI FIRE DISTRICT - FISCAL YEAR 2017-2018 BUDGET

**CYFD Board Chair Packard opened the Public Hearing at 4:50 p.m.**

**There were no public comments.**

**CYFD Board Chair Packard closed the Public Hearing at 4:50 p.m.**

6. PUBLIC HEARING - CHINO VALLEY FIRE DISTRICT - FISCAL YEAR 2017-2018 BUDGET

**CVFD Board Chair Dicus opened the Public Hearing at 4:51 pm.**

**There were no public comments.**

**CVFD Board Chair Dicus closed the Public Hearing at 4:51 pm.**

7. PUBLIC HEARING - CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY - FISCAL YEAR 2017-2018 BUDGET

**CAFMA Board Chair Pettit opened the Public Hearing at 4:51 p.m.**

**There were no comments.**

**CAFMA Board Chair Pettit closed the Public Hearing at 4:51 pm.**

8. NEW BUSINESS

A. Approve Central Yavapai Fire District Resolution 2017-14 and Fiscal Year 2017-2018 Final Budget

**Chief Tharp provided an overview of the five-year fiscal forecasts for Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority. He explained that there are many factors considered for forecasting including capital purchases, employee costs, items like PSPRS that are out of our control, etc. He explained the revenue proportions from CYFD and CVFD and possibility of using the SAFER Grant next year to fill the three missing operations' positions. Staff will be working on analyzing data for the next budget cycle to show items such as costs per station or per call.**

**Chief Freitag explained that comments made regarding Williamson Valley residents paying 40% of the budget is not correct. Williamson Valley pay between 14% to 15% which is about what it costs to run one station. Station 57 is there because Williamson Valley residents are able to fund it.**

**Director Steele expressed his opposition to the increased budget; he made a short statement on the record regarding the matter, the transcript of which is appended hereto as Addendum A.**

**Motion to approve the Resolution.**

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher

No: ViciLee Jacobs, Tom Steele

- B. Approve Central Yavapai Fire District - Fiscal Certification for Fiscal Year 2017-2018 Budget

**Attorney Cornelius explained that the law requires the Chair and Clerk of the Board certify that the agency is not incurring debt or liability in excess of the taxes that are levied.**

**Motion to approve Central Yavapai Fire District Fiscal Certification for Fiscal Year 2017-2018 Budget.**

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

- C. Approve Chino Valley Fire District Resolution 2017-02 and Fiscal Year 2017-2018 Final Budget

**Motion to approve Chino Valley Fire District Resolution 2017-02 and Fiscal Year 2017-2018 Final Budget.**

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- D. Approve Chino Valley Fire District - Fiscal Certification for Fiscal Year 2017-2018 Budget

**Motion to approve Chino Valley Fire District Fiscal Certification for Fiscal Year 2017-2018 Budget.**

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- E. Approve Central Arizona Fire and Medical Authority Resolution 2017-03 and Fiscal Year 2017-2018 Final Budget

**Motion to approve Central Arizona Fire and Medical Authority Resolution 2017-03 and Fiscal Year 2017-2018 Final Budget.**

Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

- F. Approve Central Arizona Fire and Medical Authority - Fiscal Certification for Fiscal Year 2017-2018 Budget

**Motion to approve Central Arizona Fire and Medical Authority Fiscal Certification for Fiscal Year 2017-2018 Budget.**

Move: Dave Dobbs Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

9. ADJOURNMENT

CAFMA Board - Motion to adjourn Joint Meeting at 5:17 p.m.

Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

CYFD Board - Motion to adjourn Joint Meeting at 5:17 p.m.

Move: Jeff Wasowicz Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Jeff Wasowicz, Matt Zurcher, Tom Steele

CVFD Board - Motion to adjourn Joint Meeting at 5:17 p.m.

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Julie Pettit, Rick Mayday, Todd League, Cyndy Dicus

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Central Arizona Fire and Medical Authority Board Clerk / Date

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Central Yavapai Fire District Board Clerk / Date

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Chino Valley Fire District Board Clerk / Date

## ADDENDUM A

### MINUTES

Central Yavapai / Chino / Central Arizona Fire and Medical

Joint Fire Board Meeting

Tuesday, June 27, 2017, 4:45 pm - 5:30 pm

Central Arizona Fire and Medical Authority, Station 61,

1133 W. Road 3 North, Chino Valley

#### 8. NEW BUSINESS

A. Approve Central Yavapai Fire District Resolution 2017-14 and Fiscal Year 2017-2018 Final Budget

#### **Director Steele's comments**

[...] indicates inaudible

Madam Chair, we are approaching a point where we will be voting on this budget and I'd like to make my comments relative to this. I will be voting against it for the reasons that I stated earlier. We joined up, Central Yavapai joined up with the Chino Valley for the purposes of saving money, that's our reason for joining up. Now that we've got the CAFMA budget, you know funding that is [...] if I understand how that works, and the point is that Chief Tharp brought up issues relative to the funding issues. I'm trying to explain this to people that I have been associated with and they call me on [...] issues. I try to break it down to the fact that we have combined 10 locations. We now have a common payroll and a common management that CAFMA is sharing; however, the bottom line is, it's funded from two different sources, and like it or not Chino Valley is up against their tax limit the State required tax limit of \$3.25. In the past year, Central Yavapai's total budget was at 5.198; 5.198 which is going have to be contributed up to 2.592 which means that to clarify the numbers that Dave mentioned, we're going to have to contribute more to meet this 2% increased budget over the zero budget. We're gonna be doing, we're going to be contributing that amount and this is why I voted against it on a prior meeting and that's why this final vote will be against it is that I don't think we should be punishing the Prescott Valley primarily. Central Yavapai Fire taxpayers who we represent co-jointly; I have a fiduciary responsibility to the taxpayers as well as servicing our great fire departments and I think we could do that and could do that easily cause there was an increase baked into the zero budget and I think we are doing a disservice to the taxpayers with this budget that we are going to be voting on at this time. I am voting no.

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
Regular Meeting**

**Tuesday, July 25, 2017, 3:30 pm - 4:30 pm**

**Central Arizona Regional Training Academy, 9601 E. Valley Road, Prescott Valley**

### **In Attendance**

Darlene Packard; Dave Tharp; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixson; Tom Steele; ViciLee Jacobs

### **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Tuesday, July 25, 2017 at 3:30 p.m.** The meeting will be held at **Central Arizona Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

#### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

**Board Chair Packard called the Central Yavapai Fire District Regular Session to order on July 25, 2017 at 3:30 pm.**

#### **2. PLEDGE OF ALLEGIANCE**

**Director Steele led the Pledge of Allegiance.**

#### **3. CALL TO THE PUBLIC**

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

**Board Chair Packard opened the meeting for public comments. There were no comments.**

#### **4. CONSENT AGENDA**

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate



discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - June 27, 2017
- B. Approve Executive Session Minutes - June 27, 2017
- C. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017
- D. Approve General Fund Financial Statements
- E. Approve Bond Debt Service Financial Statements
- F. Transfer June Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$190,206.18

**Director Steele asked that Item C. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017 be removed for revision.**

**Motion to approve Consent Agenda Items A, B, D, E, and F.**

**Director Steele expressed concern with the Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority minutes of June 27, 2017 as he felt the minutes lacked his comments regarding his position on the budget. He stated that he resented the brevity of the minutes, specifically related to his comments, as anyone reading the minutes that were not in attendance would not be aware of the extent of what they should have been aware of. He asked that his comments be included based on the tape of last month's meetings.**

**Chief Tharp reminded the Board that they receive the draft minutes for review and they may contact him prior to the meeting and request clarification or changes. He explained that we try to keep the minutes brief; however, specific items can be included.**

**The minutes will be brought back at the August Board meeting for approval.**

**Move: Matt Zurcher Second: Tom Steele Status: Passed**

**Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher**

## **5. NEW BUSINESS**

- A. Discussion and Possible Action Regarding Moving Monthly Board Meetings to the Fourth Monday or Tuesday of the Month

**Chief Freitag explained that this request came from Finance Manager Spingola due to the time required to produce the monthly financial reports. She asked the Board to consider moving the meetings to allow additional time for preparing financials and allowing the Board packets to be distributed a week prior to the meeting.**

**Director Steele stated that he would like to have the Board packet sooner; he is in agreement with moving the meetings to the fourth week, and he would be interested in Tuesdays.**

Director Jacobs was in agreement that she would like to have the packets earlier and is in support of making the change. However, she explained that she is not available on the fourth Monday as she is an elected official of the Republican Party and she has a commitment there. Tuesdays are the better time.

Director Zurcher expressed that he is open to either day; however, requested that the meetings be moved to 4:00 pm or later to allow for public attendance.

Director Jacobs agreed with the time change.

Director Wasowicz explained that moving the meeting back a week would be fine with a preference of Monday as Tuesdays are stacked up, but he can make Tuesdays. He agreed we could move the time later; however, he voiced concern about the length of meetings during budget season.

Chair Packard voiced her preference of Monday.

Director Steele mentioned that moving the time later puts an imposition on the CAFMA and Chino Boards.

Attorney Cornelius explained that the time would be changed if required for specific meetings.

Board consensus was the fourth Tuesday at 4:00 p.m. This will also be discussed at the CAFMA and Chino Valley Board meetings.

- B. Approve Annexation and Resolution 2017-16 - Winneke - Parcel 402-11-034R

Chief Polacek confirmed that this parcel has been reviewed by Operations, and they do not have any concerns.

Approve annexation and Resolution 2017-16 single owner Winneke Parcel 402-11-034R.

Move: Tom Steele Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

6. VOTE TO GO INTO EXECUTIVE SESSION

**Motion to go into executive session at 3:46 p.m.**

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Attorney Cornelius' Follow-up to Chief Freitag's Complaint and Director Jacobs' Response

7. OLD BUSINESS

**Motion to reconvene into public session at 4:43 p.m.**

A. Discussion and Possible Action Related to Training Center Drainage Issues

**Attorney Cornelius stated that he understood his instructions are to make sure counsel participates in depositions. His advice to the Board is that Attorney Ken Januszewski attend depositions between BlueScope and Kelley/Wise and Fann Construction.**

B. Discussion and Possible Action Regarding Attorney Cornelius' Follow-up to Chief Freitag's Complaint and Director Jacobs' Response

**Attorney Cornelius stated that he understands that he is to proceed as instructed in Executive Session.**

8. ADJOURNMENT

**Motion to adjourn at 4:45 p.m.**

**Move: Matt Zurcher Second: Tom Steele Status: Passed**

**Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher**

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**Board Clerk / Date**

Financial documents will be added as soon as they are available.

TO: Fire Board  
FROM: Chief Freitag  
DATE: August 7, 2017

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING MOVING  
MONTHLY BOARD MEETINGS TO THE FOURTH MONDAY OR  
TUESDAY OF THE MONTH

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*At the July Board meetings, the Boards discussed a request from staff regarding moving Board meetings to the 4th Monday or Tuesday of the month in order to allow staff adequate time to create and distribute the Board Packet in a timely manner. After discussion and consideration of the factors listed below, the CAFMA and Chino Valley Boards voted to move monthly meetings to the 4th Monday of each month; additionally, they proposed changing the start time and order of meetings as follows:*

*4:00 p.m. Chino Valley Fire District  
4:30 p.m. Central Arizona Fire and Medical Authority  
5:30 p.m. Central Yavapai Fire District*

*Factors considered in choosing which day to conduct meetings:*

- 1. The Boards would like the Fire Chief, Senior Staff and Board members to be more engaged in Chino Valley and Prescott Valley Town Council meetings, which occur on the 2nd and 4th Tuesday and Thursday evenings;*
- 2. Attorney Cornelius is not available on Wednesdays.*

*Factors discussed in proposing new start time and changing the order of meetings:*

- 1. The Chino Valley Board typically conducts business in 15 minutes or less.*
- 2. Being scheduled last causes their meeting to start late due to the other Board(s) running longer than scheduled.*
- 3. The CYFD meeting generally runs long. To that end, moving this meeting to last, it will not impact the other boards as much.*
- 4. Starting at 4:00 p.m. may allow more residents to attend, but still allows the Boards and staff to get home at a reasonable hour.*

***Suggested Motion: Motion to hold the meetings on the fourth Monday of the month with Chino starting at 4:00 p.m., CAFMA starting at 4:30 p.m., and Central Yavapai starting at 5:30 p.m. with meetings rotating between Prescott Valley new Administration building and Station 61 in Chino Valley.***

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

TO: Fire Board  
FROM: Chief Freitag  
DATE: August 9, 2017

SUBJECT: APPROVE ANNEXATION AND RESOLUTION 2017-17 - MILLER -  
14055 E. AGUA FRIA LANE - PARCEL 402-11-020

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*Clyde Miller is requesting 14055 E. Agua Fria Lane be annexed into Central Yavapai Fire District (CYFD) boundaries. The parcel is contiguous to current CYFD boundaries.*

**SUGGESTED MOTION:** *Approve Annexation and Resolution 2017-17 for Miller property located at 14055 E. Agua Fria Lane, Parcel 402-11-020*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

Recorded at the request of:  
CENTRAL YAVAPAI FIRE DISTRICT

When recorded, mail to:  
Central Yavapai Fire District  
8555 E. Yavapai Road  
Prescott Valley, AZ 86314

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CAPTION OF DOCUMENT:

RESOLUTION NO. 2017-17

ANNEXATION – MILLER  
PARCEL 402-11-020

**CENTRAL YAVAPAI FIRE DISTRICT**

**Resolution No. 2017-17**

(Annexation of 14055 E. Agua Fria Lane Arizona - Parcel 402-11-020)

A FORMAL RESOLUTION OF THE ELECTED BOARD OF THE CENTRAL YAVAPAI FIRE DISTRICT ORDERING A CHANGE OF THE FIRE DISTRICT BOUNDARIES TO INCLUDE THAT PROPERTY DESCRIBED IN EXHIBIT "A" AS ATTACHED HERETO;

WHEREAS, Central Yavapai Fire District Board of Directors has been presented with a valid request for annexation of the area of the property described in Exhibit "A" as attached hereto, requesting that said property be annexed into the jurisdictional boundaries of the District; and

WHEREAS, the subject property is located within Yavapai County and is contiguous to the boundaries of Central Yavapai Fire District as shown on the map attached hereto as Exhibit "B"; and

WHEREAS, all other pertinent requirements of A.R.S. § 48-262 have been addressed and met according to law; and

WHEREAS, the Central Yavapai Fire District Board has determined that the inclusion of the subject property within the boundaries of the Central Yavapai Fire District will benefit the Central Yavapai Fire District and the property owner.

NOW THEREFORE, BE IT RESOLVED that the Central Yavapai Fire District Board of Directors does hereby find that the proposed annexation satisfies the requirements of A.R.S. § 48-262(I), and does hereby order the change to its boundaries to include the area described above, as more specifically set forth in the attached legal description (Exhibit "A") and map (Exhibit "B").

APPROVED AND ADOPTED this 15th day of August, 2017.

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Board Chairperson  
Central Yavapai Fire District

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Board Clerk  
Central Yavapai Fire District

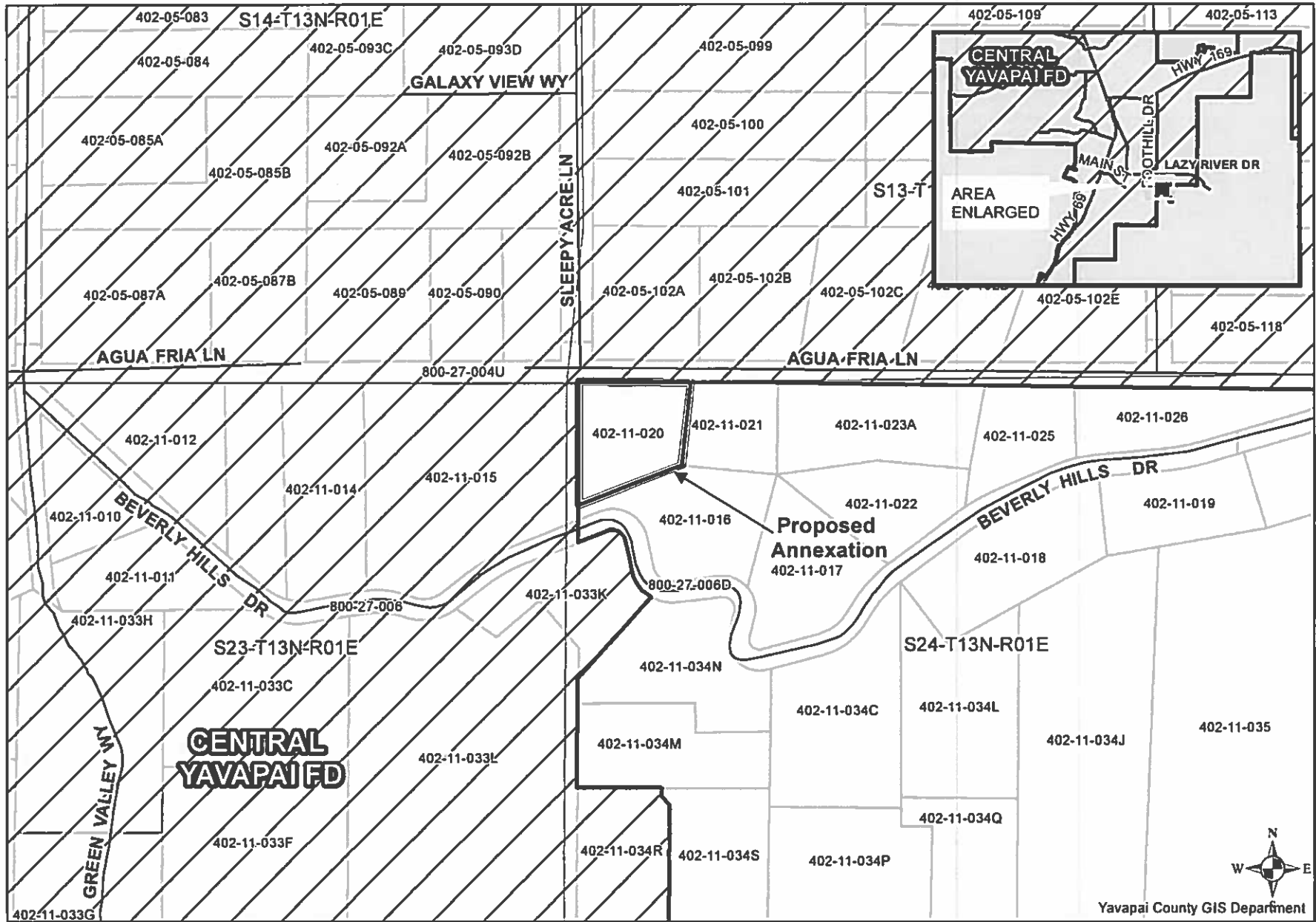


Exhibit A

Lot 96, LAZY RIVER ACRES, UNIT TWO, according to the plat of record in Book 7 of Maps, page 24, records of Yavapai County, Arizona.

EXCEPTING THEREFROM all the coal and other minerals as reserved to the United States of America in Patent to said land.

# EXHIBIT B



0 0.05 0.1 0.2 Miles

Yavapai County GIS Department

Date Created: 8/7/2017

Date: 8/3/17

Central Yavapai Fire District  
Governing Board  
8555 E. Yavapai Road  
Prescott Valley, Arizona 86314

Dear Board Chairman,

As per A.R.S. § 48-262(H), I would like to request my property to be included into the boundaries of the Central Yavapai Fire District.

My property is adjacent to your current boundaries and is more specifically described as:

Parcel # 402-11-020 Section/Township/Range T 13 N R 01 E

Physical Address: 14055 E AGUA Fria LN. HUMBOLDT, AZ. 86329

I appreciate your consideration on this matter and look forward to hearing from you.

Print Name Clyde Miller

Mailing Address: P.O. Box 24 HUMBOLDT, ARIZ. 86329

Number of people living in this home: 2

**A copy of the legal description of this property must be included with application.**

Signature of Applicant Clyde Miller

Signature of Co-Applicant Patricia Ortega

For Office Use Only

Verification: Is property contiguous to current CYFD boundaries? Yes

Date application received: 8/7/17

Reviewed By: J. Murray