

## MINUTES

**Central Yavapai Fire District Board of Directors  
Regular Meeting  
Tuesday, March 21, 2017, 3:30 pm - 4:30 pm  
Central Arizona Regional Training Academy  
9601 E Valley Road - Classroom 1 -Prescott Valley  
In Attendance:**

Darlene Packard; Dave Tharp; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixson; Tom Steele; ViciLee Jacobs

### NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the Central Yavapai Fire District will hold a meeting open to the public on Tuesday, March 21, 2017 at 3:30 p.m. The meeting will be held at Central Arizona Regional Training Academy, 9601 E. Valley Road, Classroom 1, Prescott Valley, Arizona. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Board Chair Packard called the Central Yavapai Fire District Regular Session to order on March 21, 2017 at 3:31 p.m. Board quorum was present.**

2. PLEDGE OF ALLEGIANCE

**Board Member Steele led the Pledge of Allegiance.**

3. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

**Board Chair Packard opened the meeting for public comments.**

**There were no comments.**

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - February 21, 2017
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Transfer February Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$406,920.99

**Motion to approve Consent Agenda items 4.A. through 4.D.**

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

5. NEW BUSINESS

- A. Approve Annexation and Resolution 2017-01 - Cravath - Parcel 401-01-093N
- B. Approve Annexation and Resolution 2017-02 - Cravath - Parcel 401-01-093M
- C. Approve Annexation and Resolution 2017-03 - Cravath - Parcel 401-01-093H
- D. Approve Annexation and Resolution 2017-04 - Cravath - Parcel 401-01-093F
- E. Approve Annexation and Resolution 2017-05 - Cravath - Parcel 401-01-093K

**Motion to approve annexations 5.A. through 5.E.**

Move: Jeff Wasowicz Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

6. VOTE TO GO INTO EXECUTIVE SESSION

**Motion to go into executive session at 3:37 p.m.**

Move: Jeff Wasowicz Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Re: Items of Concern Raised by Board Member ViciLee Jacobs
- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Formal Complaint Submitted by Chief Freitag

**Motion to reconvened into public session at 4:51 p.m.**

Move: Tom Steele Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

7. OLD BUSINESS

- A. Discussion and Possible Action Related to Training Center Drainage Issues

**No action required; Attorney Cornelius has his instructions.**

8. NEW BUSINESS CONTINUED

- A. Discussion and Possible Action Related to Concerns Raised by Board Member ViciLee Jacobs

**No action needed.**

- B. Discussion and Possible Action Related to Formal Complaint Submitted by Chief Freitag

**Motion to instruct counsel to locate and retain independent investigator to conduct inquiry as we discussed.**

Move: Jeff Wasowicz Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

9. ADJOURNMENT

**Motion to adjourn at 4:53 p.m.**

Move: Matt Zurcher Second: ViciLee Jacobs Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Clerk



4/18/17

Date