

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Chino Valley Fire District** Board of Directors and the general public that the Chino Valley Fire District will hold a meeting open to the public on **Tuesday, February 21, 2017 at 5:00 p.m. The meeting will be held at Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. CALL TO THE PUBLIC

Those wishing to address the Chino Valley Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

4. CONSENT AGENDA

All matters listed under consent agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - January 17, 2017
- B. Approve General Fund and Capital Reserve Financial Statements
- C. Approve Bond Debt Service Financials
- D. Approve Bond Fund 2007 Financials
- E. Approve Bond Fund Investment Financials
- F. Transfer January Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$101,909.13

5. NEW BUSINESS

- A. Discussion Related to Prescott Regional Communication Center (PRCC) Tours
- B. Budget Update

6. ADJOURNMENT

Disabled persons needing reasonable accommodations should call Chino Valley Fire District at (928) 772-7711 prior to the scheduled meeting.



MINUTES

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
Regular Session**

Tuesday, January 17, 2017, 6:00 pm - 6:30 pm

**Town of Prescott Valley - Library Auditorium - 7401 E Civic Circle - Prescott Valley -
Arizona**

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the Chino Valley Fire District will hold a meeting open to the public on Tuesday, January 17, 2017 at 6:00 p.m. The meeting will be held at the Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Clerk Dobbs called the Chino Valley Fire District Board of Director's meeting to order on January 17, 2017 at 6:32 p.m. Board quorum present. Board Clerk Dobbs resided over meeting as Board Chair Ducote and Board Member Mayday attended meeting via teleconference.

2. PLEDGE OF ALLEGIANCE

Board Clerk Dobbs led the recitation of the Pledge of Allegiance.

3. CALL TO THE PUBLIC

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Board Clerk opened the meeting for public comments. There were no comments.

4. CONSENT AGENDA

All matters listed under consent agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - December 20, 2016
- B. Approve General Fund and Capital Reserve Financial Statements
- C. Approve Bond Debt Service Financials

- D. Approve Bond Fund 2007 Financials
- E. Approve Bond Fund Investment Financials
- F. Transfer December Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$253,920.71

Motion to accept consent agenda as read.

Move: Julie Pettit Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Ducote, Julie Pettit, Todd League, Rick Mayday

5. NEW BUSINESS

- A. Discussion of CAFMA FY 2017-2018 Budget Development Schedule

Chief Tharp mentioned that the Board meetings will begin at 1600 instead of 1400 as indicated on the schedule; all other items are correct. He stated that the highlighted areas are reminders to staff. He asked the Board to plan on a joint Board meeting in April so that all Board members will be together for the budget discussion and asked them to present their concerns and suggestions to staff.

- B. Discussion Regarding FY 2016 Audit Findings and Reports

Chief Tharp provided a summary of the audit findings and suggested that Board Members review the Management's Discussion and Analysis document as it provides a good overview of the organization and changes. He explained that the deferred inflows and outflows directly relates to the PSPRS pension liability. Operating Grants and Contributions includes charges for services and wildland is included in this item as it is part of an intergovernmental agreement (IGA).

Chief Tharp explained that the General Fund Balance Sheet shows funds related to the Reserve Pension Fund that cannot be released until legislation is changed. The Capital Reserve Fund was transferred to CAFMA and combined funds are over \$9.5 mil. Other items listed include Bond Funds and communication equipment. He mentioned that the District gained about \$680,000 by refunding bonds. Additionally, PSPRS cost increased due to unrealized gains.

6. ADJOURNMENT

Motion to adjourn at 6:47 p.m.

Move: Julie Pettit Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Ducote, Julie Pettit, Todd League, Rick Mayday

Clerk

Date

The Chino Valley Fire District Board of Directors have reviewed and approved the following monthly financial documents to include Income Statements, Balance Sheets, and Bank Reconciliations with supporting documents, Revenue and Expenditure Graphs, and Cash Flow Projections in compliance with ARS §48-805, 807:

CVFD General Fund

CVFD Capital Reserve Fund

CVFD Bond Debt Service

CVFD Bond Fund, 2007

CVFD Bond Fund Investment

Fire Board Chairperson	Date
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Fire Board Clerk	Date
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