

CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
FIRE BOARD
REGULAR SESSION

April 19, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chairman Rutherford called the Central Arizona Fire and Medical Authority (CAFMA) Board of Directors' meeting to order on Tuesday, April 19, 2016, at 4:17 p.m. at the Chino Valley Fire District, Administration Classroom, 1133 W. Road 3 North, Chino Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Julie Pettit, Board Members Dave Dobbs, Darlene Packard

Members Absent: Board Member Page

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Assistant III Laura Mowrer

Others in Attendance: Attorney Nick Cornelius

2. PLEDGE OF ALLEGIANCE

Board Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments.

There were no comments from the public.

4. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

A. Approve Board Meeting Minutes of March 15, 2016

B. Approve Nationwide Retirement Solutions Resolution 2016-03 Establishing a Post Employment Health Plan (PEHP) for Public Employees Program

- C. Approve Nationwide Retirement Solutions Resolution 2016-04 Establishing a Deferred Compensation Plan
- D. Approve Houston-Galveston Area Council HGACBuy Interlocal Contract for Joining Membership
- E. Approve Arizona Public Employers Health Pool (APEHP) Membership Participation Agreement
- F. Approve First Amendment to the Arizona Public Employers Health Pool (APEHP) Membership Participation Agreement
- G. Approve Broker Services Agreement for Arizona Public Employers Health Pool (APEHP)
- H. Approve Arizona Mutual Aid Compact
- I. Approve Purchasing Agreement - Auto Renewal
- J. Approve Purchasing Agreement - Three Year Renewal

Board Member Packard made a motion to approve consent agenda. Board Member Pettit seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford
NAYS: None

5. OLD BUSINESS

- A. Discussion and Possible Action Regarding Property and Building at 8603 Eastridge Drive - Prescott Valley, Arizona (Parcel 103-05-009P)

Chief Freitag asked that this item be held for executive session.

6. NEW BUSINESS

- A. Presentation and Discussion of Fiscal Year 2016-2017 Draft Budget

Chief Bliss mentioned that there were not changes made to the overall budget that was distributed at the work/study session. He asked for input from the Board today, and he will submit the tentative budget in May for approval. He explained that there are a few items that will be adjusted such as an increase in revenue from the SAFER Grant, Chief Freitag's contract, the cost of the portable radios the administrative building, and Prescott Regional Communication Center (PRCC) costs. The detailed line-item budget will be approved by the CAFMA Board.

- B. Update / Discussion Regarding Joint Powers Authority, Property, and Personnel

Chief Freitag stated we are moving forward, all property information has been given to Pioneer Title and will be closing July 1. Everything else appears on track. Arizona State Retirement System (ASRS) was having some difficulty

understanding some concepts, and Chief Tharp was able to provide clarity for them including State statutes.

Chief Tharp explained there is a lot of work: vendor letters have been sent and we are waiting to see what workload they will require. The interagency agreement (IGA) letters are going smoothly.

Chief Freitag commended Chief Tharp, the managers, and their staff for all their work. He also mentioned that processes are being updated as tasks are being worked through.

C. Approve ImageTrend Software Licensing Agreement and Addendum to Professional Services Contract

EMS Captain Niemynski stated that this contract would allow us to integrate the computer aided dispatch (CAD) system with ImageTrend to reduce redundancy of entering call and patient detail. There is a one-time setup fee and then a yearly contract. ImageTrend will be able to interface with the new CAD system. This implementation will allow for quality data leading up to the new CAD system.

Chief Tharp explained that this item is separate from the consent agenda because there were some concerns with the agreement. The addendum allows for any disputes to be resolved in Arizona instead of Minnesota. Additionally, if the State of Arizona decides to terminate the agreement with ImageTrend, that would terminate this agreement.

Attorney Cornelius mentioned that the original agreement stated that disputes would be resolved in Minnesota; however, the addendum moves that to Arizona. We may have to revisit this item if ImageTrend does not approve the Addendum.

Captain Niemynski stated that Arizona's contract allows for the data to be available for 30 years after contract expires.

Board Clerk Pettit made a motion to approve ImageTrend software licensing agreement and Addendum to Professional Services Contract. Board Member Dobbs seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford
NAYS: None

D. Discussion and Direction to Staff Regarding the Process of Nominations and Elections of CAFMA PSPRS Local Board Members to Establish Board No Later Than May 2016

Chief Freitag stated that the Local PSPRS Board has a process in place that

follows State statute. The Board needs to provide direction to establish the CAFMA Local PSPRS Board.

Chief Tharp stated that PSPRS recommended the Chairperson be designated at this meeting. We currently have four nominations for member representatives for two and four-year terms. There will be advertisements distributed per state statute in both Chino Valley and Central Yavapai Fire Districts for the two members-at-large. The candidate recommendations will be brought back to this Board for approval. He mentioned that the Local Board should be in place by the June meeting, because they will need to review the 100+ membership applications and accept them into CAFMA.

E. Appoint and Swear In CAFMA PSPRS Local Board Chairperson

Chairman Rutherford appointed Julie Pettit as the Chairperson of the CAFMA Local PSPRS Board and swore her in.

Chief Tharp stated there are three members from Battalion 3 and one member from Battalion 6 that have been nominated for the Local PSPRS Board with an election of the employee representatives to occur prior to the next meeting.

7. VOTE TO GO INTO EXECUTIVE SESSION

- A. Personnel Issue Pursuant to A.R.S. §38-431.03(A)(1) Regarding Contract Negotiations Between Fire Chief Scott Freitag and Central Arizona Fire and Medical Authority
- B. Discussion and Instruction Pursuant to A.R.S. §38-431.03(A)(7) Regarding Negotiations for the Purchase of Real Property

Board Clerk Pettit made a motion to move into executive session. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford

NAYS: None

Chairman Rutherford recessed the public session to enter into executive session at 4:41 p.m.

Board Member Pettit made a motion to reconvene into open session. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford

NAYS: None

Chairman Rutherford reconvened public session at 5:30 p.m.

8. OLD BUSINESS CONTINUED

A. Discussion and Possible Action Regarding Property and Building at 8603 Eastridge Drive – Prescott Valley, Arizona (Parcel 103-05-009P) Discussed in Executive Session

Board Member Dobbs made a motion to accept the contract for the real property and building at 8603 E Eastridge Drive, Prescott Valley, Arizona Parcel 103-05-009P. Board Member Pettit seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford
NAYS: None

9. NEW BUSINESS CONTINUED

A. Discussion and Possible Action Regarding Contract Negotiations Between Fire Chief Scott Freitag and Central Arizona Fire and Medical Authority

Chairman Rutherford explained that a new contract will be produced and brought back for further review and approval.

Chairman Rutherford made a motion that effective July 1 CAFMA employs Fire Chief Scott Freitag at Step 13-7 as outlined in our current step agreement. Board Clerk Pettit seconded the motion. MOTION CARRIED.

AYES: Dobbs, Packard, Pettit, Rutherford
NAYS: None

10. ADJOURNMENT

Board Clerk Pettit made a motion to adjourn. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford
NAYS: None

Chairman Rutherford adjourned the meeting at 5:31 p.m.


Clerk


Date